

Attendees at the Dec. 2nd. meeting

Alejandra Alvarado-Brizuela
Jill Simpson
May Takeuchi
Ryan Zayac
Bishop Alexander
Keith Jones
Celia Reynolds
Larry Bates
Craig Robertson
Natasha Lindsey
Marilyn Lee
Will Brewer
Ethan Humphres
Mary Bowers

Agenda was approved for the current meeting

Minutes approved from last meeting

Old Business

Business Continuity

Emergency situations and the transition to online presence and/or delivery of a course. The discussion is framed around having a minimal online presence for every course in case of a disruption. Can we continue business do we have or need a business continuity plan? If we cannot offer classes we may have to return tuition.

It was proposed that this committee submit to the COAD or Shared Governance Executive Committee submit a proposal noting the DLAC's concern regarding this issue.

Ethan and I will draft a memo expressing what we want to be explored (I am to have this ready and sent to Dr. Bates. He will disseminate the memo to the committee so it can be vetted for the next DLAC meeting).

Online Teaching Award or some other name

On advice from Darlene Townsend, if we wished to pursue this idea we should ask SGEC to explore creation of a task force to explore the idea of establishing an online teaching award. Constituents of this committee could be a person from ETS, a representative from each college, including library faculty, disability student services and SGA. This task force would report back to SGEC. SGEC needs to understand that this proposal is designed to produce an award winner or winners (perhaps three representing online, blended, course organization, quality assessment, for example) that will assist the university in furthering the quality of distance learning

DLAC Conference

The date for the upcoming conference is March 11, 2015.

Solicitations for presenters have Dec. 11, 14 is the due date for those proposals. Two have been submitted so far. Another solicitation for proposals will go out later this week.

Transfer Disciplinary Waiver Form

The DLAC memo requesting this issue be addressed by SGEC has been forwarded to Datlene Townsend.

New Business

Is the volume of UNA portal email reaching a level where it is becoming problematic and is this a DLAC issue. The answer is YES and NO respectively.

Dr. Robertson asked a Canvas/Portal e-mail question.

Jan 21 at 2:00pm each

Feb 17

Mar 18

Apr 21

The above was discussed as dates for next semester's DLAC meetings.