

**Online Learning Advisory Committee
Minutes from
December 6, 2016, Stevens Hall 104, 2:30 pm**

The meeting was called to order by Dr. Jill Simpson. Those present were:

Mr. Bishop Alexander
Dr. Alejandra Alvarado-Brizuela
Dr. Linda Austin
Dr. Andrea Hunt
Ms. Diane Kutz
Dr. Kristy Oden
Dr. Natasha Lindsey
Dr. Lamont Maddox
Mr. Derek Malone
Ms. Prema Monteiro
Dr. Patricia Sanders
Dr. Jill Simpson
Dr. Chris Stopera
Ms. Lynn Underwood

Minutes & Agenda

Agenda was approved for the current meeting. Minutes were approved from the November 16th meeting without corrections.

Old Business

Captioning Proposal and Plan for Implementation - The Shared Governance Executive Committee (SGEC) released the OLAC of responsibility for writing the closed-caption policy and plan for implementation, which will be addressed by Vice President David Shields and Disability Support Services.

Spring Online Learning Conference – Wednesday, March 22, 2017 was selected as the date for the conference. The GUC Loft and 2 banquet halls have been reserved from 9 am to 2 pm, with a preference of having a keynote speaker, followed by lunch and another presentation after lunch. Committee members reported on possible speakers at the conference with a focus on online pedagogy across all departments, teaching and learning centers, the health sciences, and (returning) adult learners. However, discussion kept

returning to the cost and funding the speakers and conference. Some questions that may assist the committee going forward are:

What is our purpose for the conference?

Should we organize one *all-day* conference?

Or, break it down into smaller lunch 'n' learn sessions?

How do we fund the conference now and in the future?

It was decided that committee members would follow-up on their leads to determine speaking fees and schedules and keep the committee informed via email so that we could make a decision on the speakers when we return to the January meeting. Dr. Jill Simpson would also follow up with the VPAA, foundation and deans on possible funding.

New Business

There was no new business

Meeting adjourned at 3 pm.