

**Online Learning Advisory Committee
Minutes from
February 15, 2017, Stevens Hall 104, 3:00 pm**

The meeting was called to order by Dr. Jill Simpson. Those present were:

1. Dr. Alejandra Alvarado-Brizuela
2. Dr. Jenny Dawson
3. Dr. Andrea Hunt
4. Dr. Natasha Lindsey
5. Dr. Lamont Maddox
6. Mr. Derek Malone
7. Ms. Prema Monteiro
8. Dr. Kristy Oden
9. Dr. Patricia Sanders
10. Dr. Jill Simpson
11. Ms. Lynn Underwood
12. Mr. Dustin Phillips

Minutes & Agenda

Agenda was approved for the current meeting. Minutes were approved from the January 19, 2017 meeting without corrections.

Old Business

Future of Online Learning Conference – A motion passed by the committee to discontinue the planning of a yearly online learning conference, as it is not in our charge and funding is a challenge since we do not have a budget. The committee agreed that an online learning conference should be centralized, possibly by a center for teaching and learning. Additionally, employees wanting to develop skills in online learning have access to an array of events that ETS has already scheduled such as The PASSHE (Pennsylvania State System of Higher Education) Virtual Conference and multiple Quality Matters workshops throughout the year.

Conference Budget – The issue of a budget for the conference is no longer a concern.

New Business

Request consistent designators for online course offerings across colleges – Item will be tabled until the next meeting after Dr. Natasha Lindsey has had an opportunity to follow up and investigate the use of designators for online course offerings with the Registrar to ensure consistency in reporting.

Request consistent designators for hybrid course offerings across colleges – Item tabled until next meeting.

Meeting adjourned at 3:53 pm.