

ANNUAL REPORT

Food Service Committee

**University of North Alabama
Florence, Alabama**

____ **Johnson Ogun** _____
Committee Chair

____ **3/16/2015** _____
Date submitted

Submitted to: _____ David Shields _____
Vice President, Student Affairs

Date received

UNIVERSITY OF NORTH ALABAMA

ANNUAL REPORT

2013/2014

I. Executive Summary

The committee met seven times during the 2013-2014 academic year. We addressed several issues and concerns brought before us. For example Ms Gwen Turner explained Sodexo creation of catering service, the use of dining dollars and upcoming monthly promotions.

The guest secret dining experience/ presentations shed light on some student concerns at the Towers, World of Wings, and the GUC outlets. Issues like staff friendliness, cost factors for individuals without meal plan. The duration of staff meal plan which can be carried over from semester to semester should be communicated to faculty and staff to encourage them to active take advantage of offerings. Another issue discussed was the Take out boxes option. Discussion is still in progress.

Discussion on visual presentation of food at counter areas using heat lamps, plastic guard, and deep pans where food are not visible until leaning over to look into the pan.

The concerns with coke in the student polls brought before the committee was addressed by Ms. Cindy Conlon and Jennifer Irons. Debit cards swipe with Listerhill debt on Mane card was suggested as an option.

II. The Committee's Charge (from the Shared Governance Document)

1. To meet monthly each academic year to gain feedback and discuss issues, concerns, and new creative ideas for food services on campus
2. To make recommendations to the Vice President for Student Affairs and the Vice President for Business and Financial Affairs for the purpose of improving food services
3. To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations"
4. To submit a final written report electronically by the first day of the fall semester to the Vice President for Student Affairs with a copy sent to the Chair of the SGEC

III. The Committee met on the following dates:

September 5, 2013
November 12, 2013

October 8, 2013
December 3, 2013

February 11, 2014
April 9, 2014

March 11, 2014

- IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?
1. Discussion of Sodexo's new fit program at the Towers cafeteria
 2. Discussion on catering service, dining dollars, and Sodexo's monthly promotions and how they need to publish it to the campus community
 3. To determine and discuss food service issues and concerns, three individuals did a secret shopping at the Towers, WOW, and GUC outlet and reported their dining experience to the committee
 4. Committee discussed SGA student polls on:
 - A. Coke machines at equal prices
 - B. Coke machine with Mane card access
 - C. Options in the C Store
 - D. C Store hours of operation
- V. What were the Committee's formal recommendations?
1. Continue engagement with Sodexo personnel
 2. Address students' issues as they arise using proper channels and make changes known to the campus community
- VI. What does the Committee plan to accomplish
- A. In the coming year?
1. Increase the awareness of food service committee to campus community in relation to food service concern and issues
 2. Address issues as they arise and communicate feedback on the issues
- B. In future years?
- Continue improving campus dining experience
- VII. What are the Committee's weaknesses?
- The committee's weakness is time commitment. We schedule meeting dates for fall 2013 in the last meeting in spring, yet we only have Quorum two out of the four scheduled dated. January meeting was cancelled due to busy start of semester
- A. What can the Shared Governance Committee help you do to address the weaknesses?
- Maybe have the Shared Governance committee help encourage committee members to attend meetings or send proxy in order to meet quorum.
- VIII. Comments: N/A