

**FOOD SERVICES COMMITTEE
MINUTES OF THE MEETING
OCTOBER 8, 2013
GUC ROOM 200**

Call to Order

The Food Services Committee met on October 8, 2013, in Room 200 of the Guillot University Center. The following members were present: Ms. Peggy Bergeron, Mr. Johnson Ogun, Ms. Allison Taylor, Mr. David Shields, Ms. Joy Mallard, Mr. Bret Jennings, and Ms. Gwen Turner. Chair Ogun called the meeting to order at approximately 1:30 p.m.

As there was not a quorum (seven voting members required), no business was conducted. Chair Ogun asked for updates to the minutes of September 5, 2013; those present approved the minutes.

Chair Ogun called upon Ms. Gwen Turner, Sodexo Operations Manager, to present latest in catering service, dining dollars, and promotional activities.

A. Catering Service

- The updated Shoestring Catering Order Form (Attachment 1) was distributed to those present. Ms. Turner explained that this menu includes simple items reduced in price so campus groups can afford in a grab-and-go style, using disposable containers. It was presented to SGA to introduce to open forum and student groups are using it.
- Sodexo catering now has online ordering capability as part of University Events' new scheduling software. Ms. Denise Seagraves has worked with Mr. Jennings in development. Sodexo menus can be linked to the scheduled event, thereby completing all events planning more efficiently.
- The Sodexo website has a new look and new branding called MySodexoWay. The URL is unchanged. Graphics and links to more PDFs were added.

Mr. Jennings commented that in addition to the Shoestring catering menu, additional savings are possible to event planners. Room reservation includes a cleanup cost. Extra cleaning fees are charged when additional cleaning is required beyond Sodexo's standard setup removal after an event. Student groups are cooperating to clean up behind themselves and thus save on their event expenses.

B. Dining Dollars

- The Dining Dollars activity report (Attachment 2), prepared by Alan Kinkead, was distributed to those present. Ms. Turner elaborated that NuVision is programmed to pull from the Dining Dollar \$135/semester fee first and then from the dining dollars associated with a meal plan. The "Other" category includes Grab 'n Go, beverages, and miscellaneous sales.

C. Promotions

- The No Kid Hungry campaign was very successful and people were excited about it. The weather delay for the 5k run presented minor confusion. Sodexo is still getting food from the community and

DRAFT -- will be submitted for approval at the November 12, 2013 meeting

has connected with the Circle Project, which received over \$800 food product collected for backpacks. Sodexo presented them with a \$1500 check. Ms. Turner looks forward to sponsoring this event again.

- Ms. Turner encouraged faculty and staff to participate in the current Sodexo survey that was communicated by email. The link is still active at <http://vcil.cc/jgjl1lt>. Paige was given a tablet from Sodexo's Southeast District office for use as a survey tool to solicit customer feedback.
- New promotion, Waste Less Week, begins October 21, intended to give people "light bulb" moments. When the Towers Cafeteria dishwasher had mechanical problems and Styrofoam dinnerware was used, the students inquired, indicating they are waste-conscious. The Waste Less Week targets less waste in water, gas usage, cell phones, etc. Towers waste will be weighed daily.

Announcements

The next meeting will be held November 12, 2013, at 1:30 p.m. in GUC Room 200.

Adjournment

Chair Ogun adjourned the meeting at approximately 1:53 p.m.

Submitted by:
Veronica Allen
Recording Secretary