

**Food Services Committee
Meeting Minutes of November 11, 2014**

Call to Order

The Shared Governance Food Services Committee met on November 11, 2014, in Room 200 of the Guillot University Center. Chair Jermaine Ferguson called the meeting to order at approximately 1:30 p.m. The following voting members were present to comprise a quorum: Dr. Jenny Dawson, Mr. Jermaine Ferguson, Dr. Ulrich Groetsch, Mr. Bret Jennings, Ms. Karen Kennedy, Mr. David Shields, and Ms. Cindy Conlon (proxy for Mr. Clinton Carter). Non-voting members present were Ms. Haleigh Scott (SGA Budget Oversight Committee) and Ms. Gwen Burney, Sodexo. One guest, Mr. Will Reade, attended for a presentation.

Approve Agenda

The agenda was approved after a motion by Bret Jennings, a second by Karen Kennedy, and unanimous vote by the committee.

Approve minutes from October 14, 2014 Meeting

A motion was made by Jenny Dawson, seconded by Cindy Conlon and voted unanimously to approve the minutes from the meeting of October 14, 2014.

held on

Food Scrap Recycling [guest Will Reade of Waste-Not Organics]

Mr. Will Reade, Waste-Not Organics, gave an overview on recycling food scraps as a sustainability endeavor by the University and Sodexo. Their goal is to capture the food waste on site, collect in scrap bins, provide scrap bin pickup, then deliver to a certified compost facility and ultimately to the farmer. Presently, none of the Alabama composters have shown interest in certification. UNA students and local restaurants have shown interest.

Mr. Reade and Gwen Burney have had conversations on logistics of the process. In-house food scrap recovery and a student awareness program have been the limit of efforts so far, since there is no certified compost farm to receive the scraps. Sodexo recycles cooking oil (with City of Florence). Starbucks and Towers recycle coffee grounds that local farmers pick up in the spring. Concerns were expressed about the expediency of emptying food scraps bins, particularly during hot weather. Ideas were suggested for potential compost site options. Mr. Reade hopes to keep the Committee apprised as opportunities develop and is open for presentations to students and any interested groups.

Sodexo Manager Update/Report

Gwen Burney's update to the Committee included handouts of a Sodexo management publication, November calendar, and UNA retail sales information for October 2014-December 2014 versus 2013.

Updates on Retail LTO (limited time offers) – A unit marketing coordinator has not been hired yet, so she is providing the quarterly report. In referring to the handouts, Ms. Burney reviewed the Enjoy Program's addition of better breakfast sandwich options in the GUC to provide a little of something everywhere.

As a decline in retail sales is seen in one location, like Subconnections in September 2014, then they want to be sure they capture those dollars in other retail concepts like Starbucks and Chick-Fil-A. As they continue to structure meal plan options, they must consider that this is a retail-driven campus.

Sustainability efforts include their healthy Mindful Program using cage-free eggs, the PURE System, Sodexo's sustainability oil recycling program, and using upgraded containers. They carry out a

waste kit every year, but minimal as Will Reade had stated; at least they are training staff on what is waste and what is reusable.

Campus Conference Solutions by Sodexo (<http://www.campusconferencesolutions.com/index.html>) is offering a free program as liaison to bring camps and conferences to sites like UNA for summer months.

Retail sales through October 2014 were reviewed, per the handouts (see attachments).

Monthly calendar – Towers is the main hub and trying twice monthly to have the pop-up restaurant (the new rave) such as BBQ Blues night with music as an option to regular dining. Lack of communication was a factor in promotion. Cost had to be clarified; it is one meal swipe plus \$10. The exact dollar value of the meal depends on the user's type of meal plan.

What's New Activities

Grumpy's Seafood (10/14) – Shrimp Boil at Towers Dinner and Celebrating National Taco Day: Towers is the main hub and trying twice monthly to have the pop-up restaurant (the new rave) such as BBQ Blues night with music as an option to regular dining.

Science & Technology Building: They are starting to look at food area layout with Michael Gautney. Ms Burney would like to see an upscale convenience store, coffee service, soup wells, etc. operation with eight or nine four-top seating area.

WOW: Dr. Groetsch stated that having fried foods retailer in Student Rec Center is inconsistent with wellness efforts. Despite alternate entrances, aromas permeate the fitness areas. Better food options would be wraps, shakes, anything other than fried foods. Sodexo is considering GUC as better concept near game room, but location is not do-able in current retail setup. Ms. Haleigh Scott suggested a healthy market on campus is an option for the present WOW location. Items like milk and eggs would save students from traveling off campus. Swapping location of WOW with C Store is another alternative.

Hours of Operations – Changes: Thanksgiving and Christmas Break closings are posted on website. Retailers close December 12 except Commons, which remains through 7 p.m., December 18.

Old Business

Convenience Store (C Store) hours -- Hours are in review and considering being open during day. Determining the right hours of operation is key. Committee members suggested lunch and dinner hours. Simply-to-Go lunch and salad items are included but breakfast is not. Visibility of C Store (signage) and posted hours need to be more apparent to foot traffic at Towers Complex.

Mane Card security and meal accountability at Towers – Procedure for not leaving Mane cards unattended and meal swipe unaccounted at cash register had to be re-addressed twice with Towers staff. Severity of problem was particularly noted on one of the special menu event lunch times. Since then, performance has improved so basically corrected.

Meal plan and dining options for Fall 2015 – These are still in discussion.

Adjourn

The meeting adjourned at approximately 2:25 p.m.

Handouts (for attachment to minutes):

- a) Waste-Not Organics
- b) Sodexo Management Report, pages 3,7, 10, 13, 16
- c) UNA Retail Sales Information: October 2014-December 2014 versus 2013; Required and Voluntary Meal Plans: Fall 2014 versus Fall 2013; UNA Retail Sales Information: July 2014-September 2014 versus 2013; Required and Voluntary Meal Plans: Fall 2014 versus Fall 2013
- d) November 2013 Menu Calendar

Submitted by :
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Administrative Support