

Minutes of the Food Services Committee

2:30 PM, Wednesday,

December 6, 2017

Student Affairs Conference Room, GUC 207A

The Food Services Committee met on Wednesday, December 6, 2017 in Room 207A of the Guillot University Center. A quorum was established with attendance of the following members: Ms. Cindy Conlon (Chair, Business & Financial Affairs), Ms. Cala Flippo (International Affairs), Ms. Jennifer Irons (staff at large), Mr. Bret Jennings (staff at large), Mr. Ken Starks (Vice Chair; staff, Housing & Residence Life), and Ms. Rachel Winston (faculty). A proxy for Ms. Kendra McLain (faculty) attended. Other voting members present were Mr. Jordan Cooper (SGA) and Ms. Suzanne Berry (SGA) and non-voting members were Ms. Susan Breer (Director of Dining, Chartwells).

Absentees were Dr. Johnson Ogun (faculty), Mr. David Shields, Mr. Hugo Dante (SGA President), Mr. S. Blake Humphries (SGA), and Ms. Emily Williams (new district manager for the southeast, Chartwells).

Chair Conlon called the meeting to order at approximately 2:33 PM.

Approval of Agenda

The agenda for today's meeting was approved unanimously after proper motions and vote.

Approval of Minutes of November 1, 2017

Chair Conlon presented the minutes of the last meeting on November 1, 2017 for committee's approval. Upon proper motion (Bret Jennings) and second (Jordan Cooper and Ken Starks), the minutes were approved unanimously.

Old Business

Assessment of Mane Card Misuse at Dining Locations (Jennifer Irons)

Jennifer Irons, Manager, Debit Card System, updated the committee. Her office sends emails to students who are misusing the Mane Card. Her office keeps a log and repeat offenses become a case for reporting. Six violations have occurred since the last committee meeting. No other action has been required after sending emails to these six; none have repeated the misuse. All occurrences will be review for trend.

Jennifer will add the new policy to the Student Handbook and also send to the Office of International Affairs for their new student orientation.

New Business

Update and Review from Chartwells – Susan Breer

1. Ms. Breer distributed the flyers for Finals Week Hours of Operations and Holiday Break Hours of Operations for all dining areas.
 - a. The GUC food venues will be closed on Study Day.
 - b. Gem Cart – The Gem Cart will serve Monday and Tuesday of finals week, from 9 PM until 12 AM, outside Collier Library. The items available will include pizza, hot cocoa, maybe hot dogs. There will be no burritos on the cart at this time.
2. A Grab 'N' Go station is under consideration for the old Odette's location in the GUC for a brief period of operation.
3. Chartwells has service on 270 school campuses. They have a standardized menu but that menu does not work in the South. Chartwells is engineering their own UNA menus for spring 2018 to bring the level of expectation back to students like they had last year.
4. Updates by venue:
 - Burger 256** - Burger 256 is examining its menu for 7 PM – 11 PM, with possibility of adding wings to the menu.

Mane Market – The pizza dough had been observed by students to be different than before. The difference has been that the dough was been made ahead and then refrigerated. Freshly made dough will return as the standard.

Bacon is returning to the breakfast bar.

Students have asked for a microwave in Mane Market. They like to melt cheese on their fries.

Rice is now available in one of the three soup wells in Mane Market.

Ken Starks asked how the serving stations were heated, which Ms. Breer replied are underneath and overhead. Some students had commented to Ken that food was cold but then they waited a couple of minutes and new tray comes out.

Concern was raised about hand cleaning stations while the restroom renovations are underway. Placing a temporary wash station was not feasible. Bret suggested using hand sanitizers that are available from University Health Services and he will inquire with them about an ample supply. Ken agreed that sanitizers are good for now. Ms. Breer asked that the sanitizers are kept on the front side of the house. Dining services workers are not to use hand sanitizer as an alternative to proper hand washing at the sink.

Thanksgiving Dining Results – Bret Jennings stated that the to-go effort was a great solution. Students said they (dinners) were great. He thinks it went well, especially that the meals were in containers that could be reheated later. Suzanne Berry estimated about 180 meals served and would like to continue this mode of service. Susan Breer stated that they are looking at other efforts like this that would be useful throughout the year.

Food Trucks – With the recent news that the City of Florence will allow food trucks, Chartwells will work with them to come to campus. The food truck businesses would have to give UNA some benefit of profits. The Lauderdale County Health Department regulations are strict and somewhat incredible. Chartwells has had “fire truck” on campus before and thus knows how stringent the regulations are. Chartwells is willing to work on the effort to have food trucks to campus. Joe Pizza has a truck permit and she will see if he will consider coming to campus.

Announcements

Spring 2018 meetings will continue on the first Wednesday of the month but with omission of the January meeting.

A time change to 2:00 PM was approved by vote. The meeting dates are February 7, March 7, and April 4, 2018 in GUC 207 Conference Room.

Adjourn

Chair Conlon adjourned the meeting at approximately 2:53 PM with motion and unanimous vote to adjourn.

Submitted by:

Veronica Allen, Committee Recorder

Attachments: Chartwells Finals Week Hours of Operations

PDF



Adobe Acrobat
Document

Chartwells Holiday Break Hours of Operations

PDF



Adobe Acrobat
Document