Agenda
Safety & Emergency Preparedness Committee
Wednesday, Sept. 16, 2026, 3 p.m., GUC 163

I. 2025-2026 chair UPD Chief Les Jackson called the meeting to order at 3 p.m. Those in attendance included Sheena Burgreen, Dr. Minnette Ellis, Michelle Eubanks, Jami Flippo (proxy for Dr. Rakesha Hines), Dr. Amanda Hitt, Dr. Kayla Jenssen, UPD Cpt. Greg Kirby, Dr. Molly Mathis, Mackenzie Mwaura, Josh Penny, Jennifer Dison (proxy for Julie Taylor), Florence-Lauderdale EMA's Wesley Tidwell, and Dr. Hunter Waldman.

II. After a motion by Dr. Hitt and a second by Ms. Flippo, the committee approved the agenda by acclamation.

III. Chief Jackson led the group in a review of the committee charge.

A. To serve as an advisory committee on the university emergency/disaster preparedness and other safety and health matters.

B. To continually review the university's emergency/disaster preparedness plans and other policies and procedures on allied safety and health matters.

C. To develop and edit the University Safety and Health Manual.

D. To gather information about the university's emergency/disaster preparedness plans and on other allied safety and health matters and assess university performance in these areas in light of the information obtained.

E. To propose changes in the university's emergency/disaster preparedness plans and in other policies and procedures on allied safety and health matters.

F. To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations."

G. To submit a final written report electronically by the first day of the fall semester to the Senior Vice President for Business & Financial Affairs with a copy sent to the chair of the SGEC.

IV. Chief Jackson gave an overview of Annual Tasks.

A. Elect Chair and Vice Chair from eligible voting members

1. Ms. Burgreen volunteered to be this year's chair, and Dr. Hitt volunteered for the vice chair position. The committee approved both nominations.

B. Chief Jackson gave an overview of the annual drills conducted across campus. Nursing's annual disaster simulation will take place on Oct. 14 at 10 a.m.

C. Review of emergency procedures, UNA Emergency Manual, and Building Coordinator program will take place throughout the year.

D. All members are encouraged to pursue FEMA ICS certificates 100, 200, 700. The information can be found at this link: https://training.fema.gov/nims/

V. New business

A. The Alabama EMA conference "Preparedness for Alabama Resilience" Summit will be on campus on Sept. 30. Registration link: https://portal.ema.alabama.gov/train/preparedness-for-alabama-resilience-summit-florence-al/

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B. Sheena updated the committee on campus AEDs. Currently, there are 30-33 on campus, and not every building has one. There are no AEDs in Housing & Residence Life, so that would be a priority. UPD would also like one for each patrol vehicle as they are first to arrive during emergencies. AEDs cost $3000-$4000 each. After a discussion, the group recommended that an assessment be done and a plan created to streamline inverntory and maintenance of AEDs. Ms. Burgreen shared a Comparison Campus Survey of two companies to do the assessment. A subcommittee of Ms. Burgreen, Mr. Penny, Dr. Hines, Chief Jackson, and the Environmental Health & Safety director was formed to steer this project.

VI. Other business

A. Ms. Mwaura asked if information about the Lion Alert system would be available at the Stadium. Cpt. Kirby will check with Ryan Adams of Athletics to ensure information is posted.

B. Cpt. Kirby and Mr. Penny gave an overview of game day operations and heat safety plans. UPD, Florence PD, Florence Fire, and Lifeguard ambulance services will be on site.

C. A cooling station and water misters will be set up in the North End Zone area, and possibly behind the student section. Water fountains are located throughout the concourse.

D. Medic tents will also be stationed inside the stadium.

E. Student Nighttime Auxiliary Patrol (SNAP) will also run on game days.

VII. With no further business, the meeting adjourned at 3:37 p.m.