

Minutes
Safety & Emergency Preparedness Committee
Wednesday, Sept. 17, 2025, 3 p.m., SGA Chambers

- I. Chief Les Jackson, committee chair, called the meeting to order at 3:01 p.m. Members in attendance included Susan Breer, Sheena Burgreen, Cindy Conlon, Michelle Eubanks, Dr. Amanda Hitt, Jayson Jackon (proxy for Jennifer Sutton), Dr. John Lemay (proxy for Dr. Molly Mathis), Dr. Kimberly Minges, Ranee Mitchell (proxy for Julie Taylor), Randall Phifer, Parker Seward, Wesley Tidwell (Florence-Lauderdale EMA), Dr. Hunter Waldman, Dr. KC White, and Angela Zwissler. Others present were Sgt. Greg Kirby and Hollon McCullar.
- II. The committee approved the agenda by acclamation.
- III. Chief Jackson gave an overview of the committee charge below.
- A. *To serve as an advisory committee on the university emergency/disaster preparedness and other safety and health matters.*
 - B. *To continually review the university's emergency/disaster preparedness plans and other policies and procedures on allied safety and health matters.*
 - C. *To develop and edit the University Safety and Health Manual.*
 - D. *To gather information about the university's emergency/disaster preparedness plans and on other allied safety and health matters and assess university performance in these areas in light of the information obtained.*
 - E. *To propose changes in the university's emergency/disaster preparedness plans and in other policies and procedures on allied safety and health matters.*
 - F. *To handle any proposals the committee may make affecting university policy according to section C.2 "Shared Governance Procedure for Policy Change Recommendations."*
 - G. *To submit a final written report electronically by the first day of the fall semester to the Senior Vice President for Business & Financial Affairs with a copy sent to the chair of the SGEC.*
- IV. Annual Tasks
- A. Angela Zwissler volunteered to be Vice Chair. Ms. Burgreen made a motion to accept, Ms. Conlon seconded it, and the group approved.
 - B. Evacuation drills were discussed.
 - 1. Ms. Zwissler reported that the Florence Fire Marshal Ryan Orrick said that, per code, four documented emergency drills are required; UNA currently does two per year in the form of fire drills. He suggested SEPC consider lockdown or severe weather drills.
 - 2. After discussion, Ms. Zwissler motioned to move to 4 drills, Dr. Waldman seconded, and the group approved.
 - C. Review emergency procedures and UNA Emergency Manual.
 - 1. Subcommittees will update procedures as needed and add them to the Rave app. Each subcommittee member will review a section of the Emergency Manual.
 - D. Review Building Coordinator program: No changes needed.
 - E. Each member should complete FEMA ICS 100 & 200 certificates by the end of semester and 700 by the end of April.

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- V. New business
 - A. Lion Alert system/Rave implementation process. Rave is an all-in-one emergency and notification system.
 - 1. Users can call for SNAP, chat with dispatch, send “I’m OK” notifications, send nonemergency notifications, send alerts to all devices and social media, auto send NWS tornado warnings.
 - 2. Emergency Plans will be accessible in the app.
 - 3. Discussion on whether the app should replace office hardcopies of procedures
 - 4. Ms. McCullar demonstrated the Rave features and capabilities.
 - 5. UPD plans to have it implemented by November and would like SGA and SEP members to test it before releasing it campuswide.
 - B. Expansion of color-code system for emergencies – Chief researched other places’ use of color codes for other emergencies. The group left this for further discussion.
- VI. Other business – Nursing disaster simulation is Oct. 1.
- VII. Adjournment – Dr. Hitt made a motion, Mr. Seward seconded, and the meeting adjourned at 3:36 pm.