**Technologies Advisory Committee Meeting**

Minutes

January 18, 2011, 3:30 p.m.

Stone Lodge

The meeting was **called to order** at 3:30 by Andy Taylor, Chair. Members present were Paulette Alexander, Dan Burton, Thomas Calhoun, Randy Horn, Katie Kinney, Ian Loeppky, Janelle Sorrell, Donna Tipps, (guests) John McGee, Jeremy Britten, Stephen Putman, and SGA representative Ethan Voce.

**Minutes** from the December 7, 2010 meeting were not available. They will be forwarded to the committee by email.

**Update on the technologies budget**.

* Randall Horn provided a spreadsheet containing the computer and telecommunications services budget for 2010-11. Items were explained line by line. The spreadsheet was summarized by stating that there had not been a lot of unexpected problems and the budget was on track at present.
* Preliminary discussions regarding a failover path starting at the East campus have begun. These discussions will include cost negotiations for equipment and services.
* Negotiations are in progress for replacement of the campus telephone system.
* Negotiations are in progress for a new fiber optic path to East Campus. It was noted that if the equipment costs $100,000 it would pay for itself in two years.
* The projected cost for Laser printers for each department is $500 each. The eventual goal is to have a networked printer within walking distance of each department's personnel. The laser printers will do about 30,000 copies per month. If necessary, a contracted Xerox multifunction printer could be added in departments where more copies are run.
* A question was raised related to new buildings that have been proposed and approved: Have technologies been considered and, if so, where are the funds coming from? At present there has been no estimate or consultation provided by the Computer and Telecommunications Services department.

**Old Business**

* Andy Taylor has contacted the Faculty Senate President, Terry Richardson, to clarify what needs to be done next related to the IT policy update. He reported that the faculty senate is developing its own policy which will replace the policy developed by the TAC. General discussion followed and included several questions about the policy. Andy Taylor will communicate with T. Richardson to ask for clarification of exactly what the faculty senate's policy will address--only IT administrative rights or the entire policy? TAC committee will reconsider the policy issue after the timeline, contents, and path of progression for approval are clarified.
* The content management system contracts have been signed. Dr. Medders has requested a timeline from TAC for completion of this to be communicated to the entire campus community. Jeremy Britten will develop the timeline and send it to committee members by email for approval.
* Departmental Websites were not addressed since B. Gordon, who is developing the proposal, was unable to attend the meeting. The proposal will be emailed to committee members.

**New Business**

* John McGee requested that the TAC chairman ask the Distance Learning Committee to include the TAC when decisions they make involve campus-wide technology.

The meeting was adjourned at 1655.