

University of North Alabama
College of Arts & Sciences
Graduate Student Information Sheet

Cost

Cost for the 2014-2015 academic year (please check the bursar's website for the most up-to-date information: <http://www.una.edu/bursar>)

In-state: \$287 per credit hour (includes Alcorn, Itawamba, Lee, Prentiss, Tishomingo counties in MS and Decatur, Giles, Hardin, Henderson, Lawrence, Lewis, Lincoln, Maury, McNairy, Perry, and Wayne counties in TN). Additionally, students with assistantships are charged in-state tuition. Students receiving at least \$1000 of university scholarships are also considered in-state students. For more information please visit <http://www.una.edu/financial-aid/out-of-state-student-tuition-waiver.html>.

Out of state: \$574 per credit hour (very easy to qualify for in-state)

Online: Online students are charged in-state tuition no matter their location. Online students pay a distance-learning fee of \$60 per course. They do not pay any other fees.

To estimate costs please visit <https://www.una.edu/financial-aid/calculator/>

Fees

Fees for the 2014-2015 academic year (please check the bursar's website for the most up-to-date information)

Technology Fee \$12 per hour
Recreational facility fee \$10 per hour
Athletic fee \$16 per hour
Transportation fee \$24 per semester
Health Fee \$80 per semester
Student Activity fee \$40 per semester

Online

Online students are charged in-state tuition no matter their location. Online students pay a distance-learning fee of \$60 per course. They do not pay any other fees.

Non-Degree Seeking Students

Students who do not wish to pursue a degree may be admitted to enroll in graduate courses (max 12 hours per semester). Students must apply for admission as a non-degree seeking student through the Office of Graduate Admissions using the graduate admission application. Students are admitted conditionally or unconditionally by the Dean of the College of Arts and Sciences. No assurance is

given that credits earned can be transferred to graduate programs at UNA or other institutions. In order to transition from unclassified status to a graduate program, an unclassified student must complete a new application through the Office of Graduate Admissions.

Billing and Payment

If a student pre-registers and does not pay before the purge date, they will be removed from their classes and will have to re-enroll.

Students have the option to set up an interest free payment plan for a small up front fee. Call Tuition Management Services at 1-800-722-4867 or go to <http://www.afford.com/UNA>.

Withdrawal

Spring/Fall: Students may withdraw with a full refund through the close of business on the 8th calendar day from the date classes begin. Beginning the 9th day, no refunds are issued (though exceptions can be granted in certain cases with medical, military, or other extenuating circumstances. Please check with the Bursar's Office).

Summer: 100% refund if student withdraws the first day of classes. 50% refund on 2nd day of classes. No refunds after 3rd day of classes (though exceptions can be granted in certain cases with medical, military, or other extenuating circumstances. Please check with the Bursar's Office).

If a student with Federal Student Aid withdraws from a course before 60% of the course is completed they may have to return a portion of the aid to the University. Withdrawal can affect a student's eligibility for future aid.

Loans

Graduate students are eligible for loans but not Pell Grants. Information about loans can be found at <http://www.una.edu/financial-aid/>

Assistantships, Federal Work Study, University Work Study

Graduate students are eligible for Federal and University Work Study. Federal eligibility is determined after Free Application for Federal Student Aid is filed. More information can be found at <http://www.una.edu/financial-aid>.

Assistantships are currently awarded by the English, History, and Geography Departments. Assistantships may be offered by other departments in the future. Please contact the graduate coordinator for more information. Assistantships provide for up to nine credit hours a semester and a monthly stipend. Fees are not covered.

Transfer Admission

Students may receive six hours of graduate transfer credits (for coursework given a B or above) from another graduate program. Requests for transfer credit should

be initiated by the student with the designated graduate advisor's approval. Acceptance of graduate credit by transfer is normally limited to six semester hours of B or higher grades in graduate work appropriate to the degree program at UNA. Exceptions may be made on a departmental basis and must be approved by the graduate coordinator, department chair and college dean.

Transient Admission

Graduate students in good standing at other graduate schools may, with advanced written approval from their home institution, enroll in graduate courses at UNA. Students apply for transient admission through the Office of Graduate Admissions. Students applying for transient admission do not have to submit official transcripts.

UNA Seniors

Seniors within one semester of graduation and who have a 3.0 cumulative GPA may take six hours of graduate credit, with the dean's approval. Please check with the department chair about taking graduate courses as an undergraduate student.

Quality of Work

Satisfactory Academic Progress: University policy states that students must pass 75% of all graduate work (B or better in most cases). Students are allowed 45 hours to complete all coursework. Students must maintain a 3.0 GPA on all work completed at UNA, with not more than six semesters hours of C work or below. If two C's are earned at least two A's must be earned to achieve an overall GPA of 3.0 or better.

Full Time/Part Time Status

Nine hours is considered full time during regular semester, six hours in summer semester. Max course load is 12 hours during the regular semester and 6 hours per each summer semester (12 total hours)

Applying for Graduation

Students must apply for graduation two semesters ahead of their expected graduation semester. If it is necessary to revise graduation date, a student must submit a Change of Graduation form.