

UNIVERSITY OF NORTH ALABAMA

PRIVATE CONTRACTOR SERVICES AGREEMENT*

The following agreement describes the terms and conditions for private contractor services to be provided to the University of North Alabama by the private contractor hereinafter named. This agreement, together with the detailed information provided in the referenced attachments (if any), constitutes the entire private agreement between the University of North Alabama and hereinafter referred to as the contractor and supersedes all prior agreements, either written or verbal.

Section 1 – Description of Services

Section 2 – Payment Rate and Terms

Section 3 – Additional Conditions or Terms

Contractor is not an employee or agent of the University of North Alabama. Further, contractor agrees to indemnify, defend and hold harmless the University of North Alabama and its Trustees, Officers, and employees for and from suit, liability, injury or other loss arising from the acts of the contractor,

The signatures below indicate acceptance of this agreement as of the date specified.

CONTRACTOR

UNIVERSITY OF NORTH ALABAMA

Signed: _____ Signed: _____

Name: _____ Name: W. Steven Smith
Vice President for Business & Financial Affairs

Tax #: _____

Date: _____ Date: _____

* Use this form for work on grant performed by non-UNA business entity.

UNIVERSITY OF NORTH ALABAMA

CONSULTANT AGREEMENT

The following agreement describes the terms and conditions for consulting services to be provided to the University of North Alabama by the consultant hereinafter named. This agreement, together with the detailed information provided in the referenced attachments, (if any), constitutes the entire consulting agreement between the University of North Alabama and _____ hereinafter referred to as the consultant and supersedes all prior agreements, either written or verbal.

Address: _____

Section 1 - Description of Services: _____

Section 2 - Payment Rate and Terms:
Rate per hour: _____ Payment Date(s): _____
Hrs. per week: _____
No. of weeks: _____

Section 3 - Account Number: _____

NOTE: To receive payment, the following must occur: (1) a signed W-9 must be attached to the Agreement; and (2) upon completion of the project, consultant must submit an invoice through the Cost Center Head, then forward the agreement to the Vice President for Business & Financial Affairs.

Section 4 - Consultant Qualifications:

Section 5 - Additional Conditions or Terms or Addition of Attachments (If none, so specify.)

Consultant is not an employee or agent of the University and is a private contractor. Further, consultant agrees to indemnify, defend and hold harmless the University of North Alabama and its Board for and from suit, liability, injury or other loss arising from the acts of the contractor, whether as the result of negligence or otherwise.

The signatures below indicate acceptance of this agreement as of the date specified.

UNIVERSITY OF NORTH ALABAMA

Consultant Signed: _____
Name: _____

Date: _____

Social Security Number: _____

Dean: _____

College: _____

Date: _____

Signed: _____
Name: W. Steven Smith

Title: Vice President for Business & Financial Affairs

Date: _____

Vice Pres: _____

Title: _____

Date: _____

