



### UNA IRB Submission Check List

In order to ensure the accuracy of each IRB submission, it is the responsibility of the person(s) submitting for approval that each of the appropriate boxes are checked. A submission will not be reviewed for implementation until the check list is complete.

- ☐ NIH Certificate: PI
- ☐ NIH Certificate: UNA Sponsor
- ☐ Application
- ☐ Research Protocol
- ☐ Investigators Agreement
- ☐ Consent Form
- ☐ Child Oral Assent Form
- ☐ Parent Written Consent Form
- ☐ Facility Approval
- ☐ Educational Material
- ☐ Recruiting Information
- ☐ Evaluation Tool

Please be sure to include this check list with your submission PDF as a table of contents. For questions and inquiries, contact the IRB chair at [irb@una.edu](mailto:irb@una.edu).