

**UNA Staff Senate**  
September 11, 2017  
GUC 200  
Minutes of the Meeting

- I. Call meeting to order – Senate President, Jarrod Russell, called the meeting to order at 10:01 am.
- II. Elizabeth Tyson, Coordinator for Annual Giving
  - The second annual Faculty/Staff Giving Campaign will run from October 1 to December 31, 2017. Last year's Giving Campaign saw a Staff giving increase from 19% to 42%, and an overall increase from 32.8% to 48%. This year's goal is to have the overall giving to 55%.
  - Due to IRS regulations and best practices, UNA Tags will no longer be acknowledged as participation in the Campaign.
  - The National Day of Giving will be November 28, 2017. Last year's grand total was over \$40,000!
- III. Members present and comprising a quorum were: Lillian Akin, Bishop Alexander, Caleb Banks, Laura Beasley, Melissa Bolton, Gigi Broadway, Bobby Champagne, Ashley Christman, Mitch Coffman, Salena Denton, Ginger Gatlin, Kevin Jacques, Janet Jones, LaNita Riant, Jarrod Russell, Lori Eastep, proxy for Regina Sherrill, Amanda Sizemore, Amy Thompson, Jimmy Waddell, and Christy Waters.
- IV. Approval of minutes –Ms. Bolton made a motion to approve the minutes from the August 16, 2017 meeting as printed. Dr. Jacques seconded and the motion carried.
- V. Approval of agenda – Mr. Banks made a motion to approve the agenda as printed. Ms. Bolton seconded and the motion carried.
- VI. Staff Senate President's report
  - Evan Thornton, Vice President for Business & Financial Affairs, has confirmed that there will be a line item in the budget to move toward midpoint each year.
  - The Safety Statement is being sent to the Faculty/Staff Welfare Committee and will be sent back through Shared Governance and Senates for voting.
  - The 2016 Staff Attitudes Survey has been posted online. Tentatively, Mr. Russell will be meeting with President Kitts to go over the Survey on September 21, 2017.
- VII. Unfinished business
  - a. Nominate/Elect Shared Governance Committee Representatives
    - i. International Programs and Offerings – Mr. Alexander has emailed Mr. Ron Patterson and the various program directors seeking nominations. No reply has been received.
  - b. Goals for 2017-2018
    - i. Resolve the confusion with Maintenance and the Leave Policy.
    - ii. Form a committee to move to market pay structure.
    - iii. Review Shared Governance representation
    - iv. Bring back the Staff Senate Newsletter. Revise Bylaws to reflect the newsletter is duty of the secretary.
  - c. Staff Senate Bylaws Amendments - The restructuring of the University calls for a look at the representation of the staff. The new area totals will be collected to determine if revisions need to be made.

- VIII. New business – none.
- IX. Discussions – none.
- X. Announcements
  - a. Next meeting – October 9
    - i. Proposed time change - Ms. Bolton made a motion to approve the time change of the October meeting to 11:30 am. Mr. Waddell seconded and the motion carried.
    - ii. Guest speaker will be Evan Thornton and Catherine White
    - iii. Please submit any questions or concerns via email to [jrussell1@una.edu](mailto:jrussell1@una.edu) by October 2.
- XI. Adjournment – Mr. Banks made a motion to dismiss. Ms. Bolton seconded and the Senate adjourned at 10:38 am.