

## **STAFF SENATE**

Meeting Minutes  
November 9, 2009

### **Opening:**

The regular meeting of the Staff Senate was called to order at 10:02 on November 9, 2009 in Wesleyan Hall Conference Room by Jennifer Smith.

### **Present:**

Present Members were: Jennifer Smith, Kari-Kay Harp, Jim Eubanks, Pam Osborn, Joan Smith, Steve Burnett, Brad Peeden, Ethan Humphres, James Burton, George Sherrill, and Chris Horn.

### **I. Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

### **II. Approval of Agenda**

The agenda was unanimously approved as distributed.

### **III. Staff Senate President's Report**

Nothing to Report.

### **IV. Shared Governance Committee Reports**

Nothing to Report.

### **V. Old Business**

Email Policy: Jennifer received a memo from Dr. Thornell. Dr. Thornell sent the memo to Mr. Horn asking him to look for ways to include a classified section online. Until we hear more from this memo, we are holding. Dr. Holland and Dr. Thornell were confused about the legality of this situation. Chris Horn explained everything regarding legality. Options for this policy are still being discussed at this time. Ethan stated that there are still discussions regarding a Luminis group to send campus announcements.

Commencement Policy: A recommendation was sent that no one but the President and Board of Trustees be able to present diplomas at graduation. The first recommendation asked that everyone be able to present, but the Academic and Student Affairs committee said no, wondering where it will end if we allow anyone to present. The ASA committee recommended that we limit it to no one but the President and BOT. ASA Committee made a revision that any employee can walk across the stage for a picture opportunity with a relative. A copy of this will be provided to all members. We agreed and sent to the Faculty Senate and the Student Government Association. Smoking Policy: This policy was sent to the Shared Governance Committee, the Faculty/Staff Welfare Committee, the Academic and Student Affairs Committee, and the Safety and Emergency Preparedness Committee. The Faculty/Staff Welfare Committee will make a recommendation on this policy after hearing from the other committees.

SRC Membership: Jim Eubanks is working on guidelines or a contract for employees. We will see something through email before the next meeting.

Professional Development: Joan Smith sent a memo to the President regarding the Professional Development series that has been in development. President Cale agreed that we should continue to work on this and pledged his support. Dr. Medders found a speaker and Joan stated that the kickoff session will be on November 20, 2009 from 3:00 – 4:00 p.m. This project is moving forward.

Staff Recognition: - A draft of the proposal on staff recognition was sent to the President. Faculty/Staff Welfare will review this at their next meeting. The Shared Governance Executive Committee recommended that this be sent to the Faculty/Staff Welfare Committee. After approval, it will move to the President.

Purple Goes Green: Chris Horn asked that a subcommittee be created for this purpose. Recommendations for committee members were: Mike Thompson, Michael Gautney, Scotty Rainwater, Dhrumil Patel, Cindy Conlon, and Samuel Thigpen – SGA President.

Compensation Ladder: This committee is meeting every Friday from 8:30 – 10:00. They are reviewing one ladder at a time. It is quite a task, but they are taking it slow to maintain consistency. They are moving forward. Emails from Catherine White will be sent to the campus soon regarding their work so far.

## **VI. Announcements**

Chris Horn spoke about Chartwells, a food service company that is being considered for food service to the University. Sodexo's contract runs out next year. Sodexo will have a focus group soon and Chris has requested that Staff Senate be more strongly represented. Chris will keep us up-to-date.

Chris Horn also spoke regarding UNA Budget cuts again in 2010. Chris thinks we can play a more proactive role in assisting UNA. This will be added to next month's agenda.

## **VIII. Adjournment**

Meeting was adjourned at 10:50 by Jennifer Smith. The next general meeting will be at 10:00 a.m. on December 7, 2009 in the Wesleyan Hall Conference Room.

Minutes submitted by: Kari-Kay Harp, Secretary

Minutes submitted to: Jennifer Smith, President