**The Staff Senate Meeting Minutes**

**Tuesday, March 31, 2014**

**Raburn Conference Room**

**Minutes**

**I. Call to Order**

The regular meeting of the Staff Senate was called to order at 10:00 a.m. on March 31, 2014 in the Raburn Conference Room.

**II. Introduction of Proxies & Roll Call**

Members present were Melissa Thornton, Jimmy Waddell, Anita Holcombe, Randall Phifer, Keith Fields, Susan Hughes, Paula Hailey, George Sherrill, Molly Vaughn, Thomas Tidmore, Haley Brink, and Peggy Wingo

**Absent:** Janet Jones

**III. Approval of Minutes from the February 10th Meeting**

Mr. Jimmy Waddell made a motion to approve the minutes. Ms. Paula Hailey seconded. All present and approved the minutes as presented.

**IV. Approval of Agenda for the March 31st Meeting**

Ms. Peggy Wingo made a motion to approve the agenda. Ms. Haley Brink seconded. All present and approved the agenda as presented.

**V. Staff Senate President’s Report**

Ms. Melissa Thornton met with President Cale after his announced plans to resign his position of President. This meeting was to confirm that he was still on board with the planned increase from $100,000 to $150,000 toward staff midpoints in salaries. Ms. Catherine White is still gathering information and plans are to continue to move forward with these goals. President Cale is also still advocating for a cost of living increase this fiscal year.

**VI. Shared Governance Committee Reports**

No update to report.

**VII. Unfinished Business**

Ms. Melissa Thornton submitted to staff senators a handout with proposed changes to the staff senate bylaws.

1. Revise officers’ (all) terms such that they begin on July 1st and end June 30th

2. Elections to take place in May rather than April

3. To the duties of the Vice President, add Chair of the Wellness Committee

4. Add officer position News Editor (or other appropriate title as agreed upon); duties will include preparing and distributing the newsletter, and serving as the chair of the Staff Attitudes Survey Committee

Mr. Jimmy Waddell made a motion to accept the proposed changes to the bylaws. Ms. Anita Holcombe seconded. All present and approved the proposed changes as presented.

**VIII. New Business and Discussion**

Ms. Melissa Thornton called for Nominees for Presidential Search Committee. The following were submitted by Staff Senate members.

Brent Jennings

Kim Mauldin

Justin Alexander (Bishop)

Regina Sherrill

Molly Vaughn

Caleb Banks

Susan Freeman

Melissa Thornton

Ms. Molly Vaughn made a motion to close submission of nominees. Ms. Paula Hailey seconded. All present and approved the close of submissions. Of the eight nominees, the Staff Senate must provide only four names to the board from which they will select the two staff members to serve on the Presidential Search Committee. Staff Senate members voted and the ballots were counted by Mr. Jimmy Waddell (Vice President). The ballot counts were confirmed by Ms. Petty Wingo.

The ballot counts confirmed the following names to be submitted to the board; Ms. Regina Sherrill, Mr. Justin Alexander, Ms. Molly Vaughn, and Ms. Melissa Thornton.

Ms. Melissa Thornton called for Nominees for the Shared Governance Committees. The following employees were nominated to serve another term on their current committees.

Lisa Burton Distance Learning Advisory Committee

Joy Mallard Food Services Committee

Allison Taylor Food Services Committee

Glenda Richey Food Services Committee

Audrey Mitchell Infrastructure Development

Kimberly Greenway Institutional Effectiveness

Bob Freemen Parking and Traffic

Glenda Richey Student Financial Services

For the Strategic Planning and Budget Study vacancy, Ms. Molly Vaughn was nominated to replace Ms. Rebecca Walker. Mr. Jimmy Waddell made a motion to reappoint employees to their current committees and confirm Ms. Molly Vaughn’s nomination to replace Ms. Rebecca Walker. Ms. Paul Haley seconded. All present and approved the nominations.

Ms. Melissa Thornton, Ms. Anita Holcombe, Ms. Haley Brink, and Ms. Molly Vaughn have agreed to continue to serve on the Staff Attitude Committee. In addition, Mr. Nathan Pitts will be added as a new member.

The first Staff Senate Attitude Survey results will be included in the next Staff Newsletter. A deadline of the end of April was discussed for final version of the 2nd Staff Senate Attitude Survey for campus voting.

**IX. Discussion**

During the upcoming May meeting, plans were discussed to replace some present vacancies on the Staff Senate.

**X. Announcements**

The next meeting will be April 14, 2014 at 10:00 a.m. in the Raburn Conference Room.

**X. Adjournment**

Motion to adjourn meeting at 11:10 a.m.

Respectfully Submitted,

Anita Holcombe