

UNA Staff Senate

Monday, November 9, 2015
Raburn Conference Room

Minutes of the Meeting

- I. Call to Order – Senate President, Dr. Molly Vaughn, called the meeting to order at approximately 10:05 a.m.
- II. Members present and comprising a quorum were: Haley Brink, Bobby Champagne, Salena Denton, Kelly Ford, Paula Hailey, Anita Holcombe, Susan Hughes, Dr. Kevin Jacques, Janet Jones, Jarrod Russell, George Sherrill, Melissa Thornton, Thomas Tidmore, Dr. Molly Vaughn (presiding), Russ Wilson, and Staff Senate past-president, Mr. Jimmy Waddell.
- III. Approval of Minutes from September 21, 2015 – The minutes were approved by acclimation.
- IV. Approval of Agenda – The agenda was approved with one addition.
- V. Introduction of Mr. Brett Johnson, Director of Campus Membership & Student Activities, for the Higher Education Partnership – Mr. Johnson talked about his organization, which serves as an advocate for the 14 Alabama public universities with the state legislature. He spoke about the current budget challenges for higher education and encouraged Senate members to join and pointed out the benefits of membership. He also encouraged attendance at the annual Higher Ed Day in Montgomery that will take place on February 25, 2016.
- VI. Staff Senate President's Report
 - a. Mid-Point Funding – Dr. Vaughn is meeting with Catherine White to continue discussions.
 - b. Staff Giving – Pres. Kitts and Dr. Hendricks will attend the December 15 Staff Senate meeting to discuss ways to increase staff giving.
- VII. Unfinished Business
 - a. Review of Bylaws – Dr. Vaughn asked for members to continue reviewing the bylaws.
 - b. Staff Handbook Revisions – Dr. Vaughn asked that recommendations for revisions be sent to her.
 - c. Review of Equal Opportunity, Harassment and Nondiscrimination Document – this item was tabled at the request of Tammy Jacques, Assistant Vice President for Student Affairs and Title IX Coordinator, until the spring semester, to give time for new information to be incorporated.
 - d. Review of Employee Performance Evaluations – A subcommittee was formed at the September 21 meeting, but has not met.

- e. Review Policy on Video Monitoring and Surveillance Activities – Ms. Thornton made a motion that the document be returned for clarification of the sections noted on the attached.
- f. Wellness Committee – Dr. Jacques asked for volunteers. Dr. Vaughn will forward the names of last year's volunteers and sponsors to him.
- g. Awarding of Degrees in Memoriam (added item) – Mr. Wilson made a motion to approve the policy as printed. Mr. Champagne seconded and the motion carried.

VIII. New Business

- a. UNA Info and Absentee Emails – No action was taken on this item at this time.

IX. Discussions - None.

X. Announcements

- a. The next meeting will be held December 15, 2015, at 10 a.m., in the Raburn Conference Room.
- b. Adjournment – Mr. Russell made a motion to adjourn at approximately 11:20 a.m. Ms. Hailey seconded and the motion carried.

Respectfully submitted,

Kelly Ford
Staff Senate Secretary
2015-2016