

UNA Staff Senate

Monday, August 10, 2015
Raburn Conference Room

Minutes of the Meeting

- I. Call to Order – Senate President, Dr. Molly Vaughn, called the meeting to order at approximately 10 a.m. Members present and comprising a quorum were: Bishop Alexander for Susan Hughes, Salena Denton, Kelly Ford, Anita Holcombe, Dr. Kevin Jacques, Janet Jones, Jennifer Murray for Paula Hailey, Jerrod Russell, George Sherrill, Melissa Thornton, Thomas Tidmore, and Russ Wilson. Tyler Unsicker was absent.
- II. Approval of Agenda – Ms. Thornton made a motion to accept the agenda. Mr. Wilson seconded and the motion carried.
- III. Approval of Minutes from July 13, 2015 – Dr. Jacques moved to accept the minutes after minor changes. Mr. Russell seconded and the motion carried.
- IV. A. Staff Senate President's Report
 - a. Directory Photos - There has been a concern raised about faculty and staff photos appearing in the online directory. The consensus of the Senate is that it is not an issue, except that the size of the photos is too large.
 - b. Staff Attitude Survey - the survey has been coded and the report will be made available on the Staff Senate website.
 - c. Staff Senate Bylaws – Senate members were encouraged to review the bylaws for any changes that may need to be made.
 - d. Staff Senate Outreach – Pres. Vaughn is crafting an email to send to all staff, introducing the new officers and highlighting the issues the Senate will focus on this year.
 - e. Staff Handbook – the Staff Senate will conduct a review of the Handbook for possible revisions during this academic year.
- B. Shared Governance Committee Report – the committee has not yet met so there was no report.
- V. Unfinished Business
 - a. Midpoint Funding Committee – no report.
 - b. Full-time Faculty and Staff Wellness Program – no report.
- VI. New Business
 - a. Election of Vice President – Tyler Unsicker was elected to this position in June; however, he has taken a position at another university. Dr. Kevin Jacques was elected to replace him.

- b. Replacement of Athletics Representative on Staff Senate – two names have been submitted to replace Tyler Unsicker as the Athletics representative on the Staff Senate: Bobby Champagne and Jacinta Mastin. Pres. Vaughn will contact Athletics for their vote.

VII. Discussions - none

VIII. Announcements

- a. The next meeting will be held September 21, 2015, at 10 a.m., in the Raburn Conference Room.
 - b. Bishop Alexander announced that two new Admissions Counselors have been added to their team – Brittany Jordan and Mary Daniel.
 - c. Kelly Ford announced that Stacy Lee is the new Disability Support Coordinator.
 - d. Pres. Vaughn will invite the new Chief of Police, Kevin Gillilan, to the September meeting.
- e. Adjournment – 10:45 a.m.

Respectfully submitted,

Kelly Ford
Staff Senate Secretary
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