

UNA Staff Senate

Monday, September 21, 2015

Raburn Conference Room

Minutes of the Meeting

- I. Call to Order – Senate President, Dr. Molly Vaughn, called the meeting to order at approximately 10 a.m.
- II. Members present and comprising a quorum were: Haley Brink, Bobby Champagne (replaces Tyler Unsicker), Salena Denton, Kelly Ford, Paula Hailey, Anita Holcombe, Susan Hughes, Dr. Kevin Jacques, Janet Jones, Jerrod Russell, George Sherrill, Melissa Thornton, Thomas Tidmore, and Russ Wilson. Mr. Jimmy Waddell was also in attendance.
- III. Approval of Minutes from August 10, 2015 – the minutes were approved by acclamation.
- IV. Approval of Agenda – the agenda was approved by acclamation.
- V. Introduction of New Police Chief, Kevin Gillilan – the new UNA Police Chief was introduced and asked to speak for a few minutes. His goals for the department include:
 - Accreditation for the department.
 - Merge our dispatch center with the Lauderdale County EMA.
 - Place emergency kits in offices and classrooms that will include jam blocks to secure doors.
 - Increase the presence of police officers. We now have one officer in a vehicle and one on foot or Segway on each shift.
- VI. Staff Senate President's Report
 - a. Staff salaries are to be fully funded at midpoint up to 2011.
 - b. Reminder of orientation for Shared Governance committee chairs.
 - c. There will be a Q&A with the President and Executive Council.
 - d. The Student Government Association is revisiting the University's tobacco and smoking policy.
 - e. A new carillion system has been purchased and a policy for the chimes is being developed.
 - f. Child-care options for employees and students are being explored.
 - g. With the kickoff for the capital campaign this March, there will be a renewed focus on faculty and staff giving.
- VII. Unfinished Business
 - a. Staff Senate Survey – results have been coded and presented to the President and Vice Presidents.
 - b. Review of Bylaws – the link to the bylaws will be sent to staff council members for their review.

- c. Staff Handbook Revisions – the revisions to the hiring and promotion policies will be reviewed by members of the Staff Senate.

VIII. New Business

- a. Review Title IX Document – members were asked to review this document.
- b. Employee Performance Evaluations – a subcommittee was formed to review the evaluation process. Subcommittee members are: Haley Brink, Bobby Champagne, Salena Denton, Anita Holcombe, and Melissa Thornton.
- c. Review of Policy on Video Monitoring and Surveillance Activities – the policy will be sent to members for discussion at the October meeting.

IX. Discussions - none

X. Announcements

- a. The next meeting will be held October 12, 2015, at 10 a.m., in the Raburn Conference Room. (This meeting was subsequently cancelled.)
- b. Adjournment – 11:05 a.m.

Respectfully submitted,

Kelly Ford
Staff Senate Secretary
2015-2016