**UNA Staff Senate**

Monday, April 11, 2016

Raburn Conference Room

Minutes of the Meeting

1. Call to Order – Senate President, Dr. Molly Vaughn, called the meeting to order at approximately 10 a.m.
2. Members present and comprising a quorum were: Bishop Alexander (proxy for Susan Hughes), Haley Brink, Kelly Ford, Paula Hailey, Dr. Kevin Jacques, Janet Jones, Jarrod Russell, George Sherrill, Melissa Thornton, and Thomas Tidmore.
3. Approval of Agenda – the agenda was approved by acclimation.
4. Approval of Minutes from March 11, 2016 – The minutes were not available.
5. Staff Senate President’s Report
6. Summer Schedule – will be the same as last year.
7. Midpoint ($100,000) – Chair Vaughn and Catherine White will meet with Pres. Kitts to discuss increasing the amount.
8. Wellness Day – this year it was held on March 17 and was a success.
9. VP of Advancement Search – going well.
10. Unfinished Business
11. Review of Bylaws – A notice for nominations to fill the eight newly-created positions on Staff Senate will be sent out shortly.
12. Review of Employee Performance Evaluations – the committee is reviewing different options.
13. Orientation for New Staff – still under consideration.
14. Staff Attitude Survey – still accepting.
15. New Business
16. Nominations for Officers – Dr. Jacques will send out requests for nominations through email.
17. Discussions - none
18. Announcements
19. Next Meeting, May 9, 2016, 10 a.m, Raburn Conference Room.
20. Adjournment – 10:45 a.m.

Respectfully submitted,

*Kelly Ford*

Staff Senate Secretary, 2015-2016