**The Staff Senate Meeting Minutes**

**Monday, July 11, 2016**

**Raburn Conference Room**

**Minutes**

1. **Call to Order**

The regular meeting of the Staff Senate was called to order at 10:00 a.m. on July 11, 2016 by President Dr. Kevin Jacques in the Raburn Conference Room.

1. **Introduction of Proxies and Roll Call**

Members present were: Dr. Molly Vaughn, Bishop Alexander, Christy Waters, Russ Wilson, Amanda Sizemore, Jason Vaughn (proxy for Bobby Champagne), Mitch Coffman, Melissa Bolton, Anita Holcombe, Peggy Wingo (proxy for Regina Sherrill), Lanita Riant, Jarrod Russell, Salena Denton, Luke Underwood, Lillian Akin, Caleb Banks, Gigi Broadway, Dr. Kevin Jacques, and Haley Brink.

**Absent:** Bobby Champagne, Regina Sherrill

1. **Approval of Minutes for the June 20th Meeting**

Dr. Kevin Jacques asked members for approval of March 14th and April 11th minutes. Dr. Molly Vaughn made a motion to approve the March 14th minutes. Mr. Caleb Banks seconded. All present approved the minutes as presented. Mr. Jerrod Russell made a motion to approve the April 11th minutes. Dr. Molly Vaughn seconded. All present approved the minutes as presented. Dr. Molly Vaughn made a motion to approve the June 20th minutes with a change to section IV A-1. Mr. Jerrod Russell seconded the motion with the change. All present approved the minutes as presented with the change.

1. **Approval of Agenda for June 20th Meeting**

Mr. Bishop Alexander made a motion to approve the agenda with the additional minutes submitted for approval. Mr. Caleb Banks seconded with the change. All present approved the agenda as presented with the change.

1. **Staff Senate President’s Report**

Dr. Kevin Jacques asked all members for introductions to include name and departments represented. Ms. Christy Waters, Amanda Sizemore, Mitch Coffman, Melissa Bolton, Regina Sherrill, Lanita Riant, Luke Underwood, Lillian Akin, Caleb Banks, and Gigi Broadway are our newest members. Thank you for your service.

**VI. Unfinished Business**

Dr. Kevin Jacques informed members that the Staff Senate survey has not been finalized, but hoped to have these results by the August Staff Senate meeting. He also hoped that the results of the survey could aid in setting goals for the upcoming year.

**VII. New Business**

Dr. Kevin Jacques informed members that Mr. Ken Starks has been nominated and accepted the nominations for SGEC position – Food Services Committee. Mr. Russ Wilson made a motion to accept this nomination. Dr. Molly Vaughn seconded. All present approved the nomination as presented.

Dr. Kevin Jacques asked all members to be thoughtful of setting new goals for the new Staff Senate year. These will be discussed at the next meeting.

**VIII. Discussions**

Some preliminary discussions:

Methods to decrease health insurance rates – cost savings to UNA

HR to look into changing/updating job titles/job descriptions - potential salary increases

Issues facing implementing new campus-wide smoking policy

**IX. Announcements**

Dr. Kevin Jacques provided members with a list of all 2016-2017 dates for Staff Senate. The next meeting will be in August 8th.

**X. Adjournment**

Mr. Jarrod Russell made a motion to adjourn. Ms. Melissa Bolton seconded. All present approved.