

Staff Senate

April 8, 2019

GUC 200

Meeting Minutes

- I. Call meeting to order-President, Bishop Alexander called the meeting to order at 10:05 a.m.

- II. Roll Call and introduction of proxies-Members present and compromising a quorum were: Ms. Bliss Adkison, Ms. Lillian Akin, Mr. Bishop Alexander, Ms. Salena Denton, Ms. Jamie Flippo, Ms. Ginger Gatlin, Ms. Jennifer Irons, Dr. Kevin Jacques, Ms. Janet Jones, Dr. Molly Mathis, Mr. Ben Ray, Ms. LaNita Riant, Mr. Jarrod Russell, Ms. Tiffany Simmons, Mr. Michael Smith, Ms. Amy Thompson, Ms. Christy Waters, Mr. Russ Wilson, and Mr. Jeremy Woods. Ms. Heather Cole was a proxy for Ms. Melissa Bolton and Ms. Olivia Bradford was a proxy for Ms. Regina Sherrill.

- III. Approval of Minutes- Mr. Jarrod Russell made a motion to approve the minutes and Ms. Jamie Flippo seconded and the motion carried.

- IV. Approval of Agenda- Ms. Janet Jones made a motion to approve the agenda for April 8, 2019. Mr. Jeremy Woods seconded and the motion carried

- V. Guest Speaker
Schneider Electric-Madalena Pierangelino
Ms. Pierangelino gave an update on the updates they would be doing around campus to the HVAC and lighting fixtures in the near future.

- VI. President's Report-President Alexander said there would be a Staff Senate forum on 5/15/2019 at 2:00 p.m. in the GUC Performance Center. He also talked about the Staff Attitudes Survey. He said that the deadline was April 15 and encouraged everyone to take the survey.

- VII. Committee Reports-None

- VIII. Unfinished Business-None

- IX. New Business
 - a. Employee Performance Evaluation Form-Mr. Michael Smith presented the new evaluation form and pointed out what the new changes were.

- b. Staff Employee Handbook Revisions-Mr. Michael Smith explained the new revision to the staff employee handbook. . Dr. Jacques made a motion to approve with amended grammatical changes. Mr. Smith seconded.
- c. Ms. Adkison presented information regarding the staff merit pay incentive. After some discussion, it was decided that Ms. Adkison would take it back to the committee for further evaluation.
- d. Staff Salary Plan Handbook Revisions. Ms. Adkison also presented the revisions for the staff salary plan handbook. Mr. Smith made a motion to approve and Mr. Russell seconded. The motion carried.
- e. Revised Free Speech and Assembly Policy Proposal- Dr. Jacques spoke regarding this and told of one change that was made. Ms. Flippo made a motion to approve as written and Mr. Wilson seconded. The motion carried.
- f. 2019-2020 Staff Senate Vice President Nominations- Nominations are open for the coming year for Vice President since Ms. Thompson will become the new President. Ms. Adkison was nominated by Dr. Mathis during this meeting.

Ms. Thompson made a motion to close new business. Ms. Flippo seconded and the motion carried.

X. Discussion-

Shared Governance Committee Staff Vacancies-Fall 2019- The group was shown a list of the upcoming vacancies. Mr. Russell made a motion to close discussion. Mr. Ray seconded and the motion carried.

XI. Announcements

- a. Leo and UNA's Birthday Party is Thursday, April 11 at 10:30 a.m. @ Harrison Plaza
- b. Next Staff Senate Meeting-Monday, May 13, 2019. 10:00 a.m. Guest speakers will be President Kenneth Kitts and Dr. Ross Alexander.
- c. 2019 Staff Attitudes Survey-April 2-15.
- d. UNA will be closed Friday, April 19 for Good Friday.
- e. Staff Senate Forum-May 15 @ 2:00-GUC Performance Center.

XII. Adjournment

The meeting adjourned at 11:35 a.m.