

**Staff Senate**  
May 14, 2018 10:00 A.M.  
GUC 200  
Minutes of the Meeting

- I. Call meeting to order – Senate President, Jarrod Russell, called the meeting to order at 10:00 a.m.
- II. Guest speaker Evan Thornton spoke to the Staff Senate regarding proposed changes to the tuition remission policy. The changes he outlined were as follows:
  - a. If an employee or retiree dies while in service, their dependents will receive tuition remission.
  - b. Students have to choose either tuition remission or scholarship, they cannot use both.
  - c. Summer tuition will not be paid for dependents.
- III. Members present and comprising a quorum were, Lillian Akin, Bishop Alexander, Caleb Banks, Melissa Bolton, Ashley Christman, Ginger Gatlin, Kevin Jacques, Janet Jones, Allison Mays, LaNita Riant, Jarrod Russell, Regina Sherrill, Tiffany Simmons, Amy Thompson, Molly Vaughn, Christy Waters and Russ Wilson. Mike Nelson was a proxy for Salena Denton.
- IV. Approval of minutes – Ms. Bolton made a motion to approve the minutes from the April 9, 2018 meeting as printed. Mr. Banks seconded and the motion carried.
- V. Approval of agenda – Mr. Alexander asked that Strategic Plan Steering Committee Open Forums and Non-exempt employee time clock App be added under Discussions Dr. Jacques made a motion to approve the agenda for the May 14, 2018 meeting as amended. Ms. Bolton seconded and the motion carried.
- VI. Staff Senate President's report
  - a. Mr. Wilson will take the place of Mr. Underwood as the representative for Facilities
  - b. Mr. Champagne's position will be filled by regular elections in July.
  - c. Should the by-laws be change to prohibit coaches from serving on the Staff Senate since they are technically contract employees and do not have the same salary grade?
  - d. Congratulations to Mr. Banks on being elected Vice-President from Staff Senate for the next term.
  - e. Mr. Russell spoke to Dr. Kitts regarding bereavement notices and job posting only being listed in the Digest. This was a decision by the Executive Council to encourage employees to read the Digest. Dr. Kitts will ask the council to send bereavement notices separately, but job postings will remain in the Digest.
  - f. The Awards Gala went well.
  - g. The Online Advisory Committee was dissolved.
- VII. Unfinished business
  - a. Wellness Day 2018 – Mr. Alexander thanked everyone who volunteered and said that the event went well.
  - b. The Consensual Relationships Policy Proposal was discussed.
- VIII. New business

- a. Tuition Remission Policy Proposal
  - i. Dr. Jacques suggested updating language to include retirees.
  - ii. Adding language that says if a student does not accept a scholarship due to tuition remission, the scholarship will still be available if the employee leaves UNA.
  - iii. The Senate would like to have tuition remission available after the 90 day probationary period.
- b. Consensual Relationship Policy
  - i. The Senate did not vote on this in November.
  - ii. There are revisions to be made, and Staff Senate will wait and vote on final policy.
  - iii. A definition for graduate student needs to be added.
- c. Staff Attitudes Survey 2018
  - i. The surveys were distributed for senators to read. A meeting will be held later to discuss.
- d. Strategic Plan 2019-2024 Meeting s will be held on the following dates:
  - Wednesday - June 20, 2018 | Noon - 1:30 p.m. | Commons 330
  - Wednesday - July 18, 2018 | Noon - 1:30 p.m. | Commons 330
  - Wednesday - August 15, 2018 | Noon - 1:30 p.m. | Commons 330

All are encouraged to attend.
- e. There was discussion of a time clock app that will begin with the Maintenance Department, and if it works well, all non-exempt employees will be required to clock in.

IX. Discussions

X. Announcements

- a. Next meeting – TBD

XI. Adjournment – Mrs. Thompson made a motion to dismiss. Mr. Russell seconded and the Senate adjourned at 11:15 a.m.