

Staff Senate

May 13, 2019

GUC 200

- I. Call meeting to order- President, Bishop Alexander called the meeting to order at 10:00 a.m.
- II. Roll Call and introduction of Proxies-Members present and comprising a quorum were: Ms. Bliss Adkison, Ms. Lillian Akin, Mr. Bishop Alexander, Ms. Melissa Bolton, Mr. Mitch Coffman, Ms. Salena Denton, Ms. Ginger Gatlin, Ms. Jennifer Irons, Dr. Kevin Jacques, Ms. Janet Jones, Mr. Ben Ray, Ms. LaNita Riant, Mr. Jarrod Russell, Ms. Regina Sherrill, Ms. Tiffany Simmons, Mr. Michael Smith, Ms. Amy Thompson, Ms. Christy Waters, Mr. Russ Wilson, and Mr. Jeremy Woods. Mr. Jake Russell was proxy for Ms. Gigi Broadway and Mr. John LeMay was proxy for Dr. Molly Mathis.
- III. Approval of Minutes- Mr. Michael Smith made a motion to approve the minutes and Ms. Melissa Bolton seconded and the motion carried.
- IV. Approval of Agenda- Ms. Jennifer Irons made a motion to approve the agenda for May 13, 2019. Dr. Kevin Jacques seconded and the motion carried.
- V. Guest Speakers- President Kitts and Dr. Ross Alexander were the guest speakers. They spoke on enrollment, Project 208, Academic Doctoral Programs, Merit Compensation Strategy and possible ways to make President's home more secure.
- VI. Staff Senate President's Report
 - a. 2019 Distinguished Staff Employee of the Year-Ms. Regina Sherrill
 - b. Staff Merit Pay Increase- \$80,000
 - c. SGEC Updates
 - d. University Staff Senate Forum- To be held at 2:00 p.m. on 5/15/2019 in the GUC Performance Center.
 - e. Staff Attitudes Survey Results
- VII. Committee Reports- None
- VIII. Unfinished Business- 2019-2020 Staff Senate Vice-President Nominations/Election
Bliss Adkison will be the new Vice-President.

IX. New Business- Voted on the 2019 Shared Governance Committees Staff Vacancies.

X. Discussion-

- a. President Alexander discussed the creation of a workgroup to discuss an orientation process for new staff employees. The workgroup will meet Monday, May 14 at 1:30 p.m. with representatives from the College of Academics and Directors in attendance.
- b. President Alexander gave an update on the Employee Performance Evaluation form training for supervisors that is scheduled in June. Glenn Shepard will be leading the training.
- c. President Alexander asked for Staff Senate volunteers to serve on the Staff Merit Pay Review committee. The committee will select the applicants who meet the requirements for merit pay. Staff Senators Melissa Bolton, Salena Denton, Amy Thompson, Michael Smith, and Bliss Adkison volunteered. Other staff employees who volunteered to serve are LeeAnna Brown, Rose Koopman, and Holly Underwood.

Melissa Bolton made a motion to close the discussion. Lillian Akin seconded and the motion carried.

XI. Announcements

- a. University Staff Forum-Wednesday, May 15, 2019 at 2:00 p.m. in the GUC Performance Center
- b. UNA closed Monday, May 27 for Memorial Day
- c. UNA Board of Trustees Summer Meeting- Wednesday, June 19, 2019

XII. Adjournment- Jarrod Russell made a motion to adjourn. Russ Wilson seconded and the meeting was adjourned at 11:10 a.m.