

UNA Staff Senate

February 9, 2026

10:00 AM

GUC 200

- I. Call to Order- President Anna Leigh Rossi began the meeting at 10:01am.
- II. Roll Call (Senators, Proxies, & Visitors)- Members present and comprising a quorum were: Ms. Amanda Willingham, Ms. Anna Leigh Rossi, Ms. Anna Milwee, Ms. Bretta Cagle, Ms. Catherine Martin, Dr. Kathleen Richards, Ms. Erin Wittscheck, Ms. Hollon McCullar, Ms. Janet Jones, Mr. Jarrod Russell, Mr. John LeMay, Ms. Kari-Kay Cassady, Ms. Kendra White, Ms. Mary Harber, Ms. Megan Simmons, Ms. Michele Aycock, Dr. Molly Mathis, and Ms. Salena Denton. Mr. Adrian Miller, Ms. Cala Flippo, Ms. Hope Buckley, and Mr. Jeremy Martin were absent with no proxies. Ms. Cayla Dee Crawford attended as proxy for Ms. Debbie Williams.
- III. Approval of Agenda- Ms. Cat Martin made a motion to approve the agenda. Ms. Michele Aycock seconded and the motion carried.
- IV. Approval of Minutes- Ms. Hollon McCullar made a motion to approve the January 2026 minutes. Ms. Amanda Willingham seconded and the motion carried.
- V. Staff Senate President's Report-
 - a. President Anna Leigh Rossi shared that the Shared Governance vacancy on the Artificial Intelligence Committee has been filled by Mr. Heath Matlock.
 - b. President Anna Leigh Rossi proposed that a Staff Senate Interest Meeting occur prior to the April Staff Senate meeting (on 4/6 at 9am). The interest meeting would be for people interested in or wanting to learn more about serving on Staff Senate. President Anna Leigh Rossi also mentioned increasing education for staff on Shared Governance.
 - c. President Anna Leigh Rossi thanked everyone who attended the Open Enrollment Presentation, and the Senate discussed potential changes for next year to further improve attendance (alternate time of term, partnering with Healthy UNA programming, etc.)
- VI. Committee Reports
 - a. Staff Attitude Survey- President Anna Leigh Rossi shared that the Staff Attitude Survey Committee met on February 3rd to discuss edits and additions to the 2025 survey. Edits will be made between

now and March meeting, and the updated survey with changed will be presented for approval at the March Staff Senate meeting. The planned distribution timeframe for the survey is April 7-21, 2026.

- b. Staff Merit- No report.
 - c. Staff Visibility- Ms. Megan Simmons shared budget updates for the Staff Visibility Committee. Initial \$500 budget has a current balance of \$246.22 (from \$197.80 for Cookies and Cocoa event and \$55.98 for the Coffee for the Open Enrollment Event). May's visibility event is planned in conjunction with Employee Rec Day – anticipating Chubby Hubby to be there, and the date has not yet been decided. Alumni Relations is donating \$600, and the Committee will be see contributions from Faculty Senate as well due to the shared nature of the event.
 - d. Distinguished Staff Employee of the Year- Vice President Bretta Cagle shared that the survey is out now – it has been posted in the Digest and also sent to Staff Senators for distribution to their constituents. As of February 4th, 5 submissions have been received, although some surveys are not being fully completed prior to submission. Vice President Bretta Cagle and OIR may need to review the survey to correct any issues. The Committee is meeting again on February 26 to review the submissions and make a final decision on the recipient.
 - e. Staff Affairs- Vice President Bretta Cagle stated that the updated Search Committee Memo has been approved by EC, and they are waiting for next steps from HR for implementation.
- VII. Unfinished Business- None
 - VIII. New Business- None
 - IX. Discussion
 - X. Announcements- None
 - a. There will be a presentation by Anthony Sparks (hosted by the Student Affairs Professional Development Committee) on March 18th, 9:30-10:30am in the GUC Performance Center. He will be speaking on how to avoid burnout, and the presentation is open to all employees at UNA.
 - b. The Jesse Christopher James ROAR Pantry is having an Open House on February 10th from 11am-1pm in the GUC, across from the Game Room and near DSS. This even tis for faculty and staff to come view the space to be aware of its location, what it offers, and who it serves.

- c. Light the Fountain is on March 12th at 6pm, and the rain date is March 16th. This year is the 10th anniversary of the event.
 - d. Ms. Anna Milwee shared that there are several upcoming UNA Sporting events (specifically baseball and basketball) that Staff can come and support.
- XI. Adjournment- The meeting was adjourned at 10:21am.

