

UNA Staff Senate

May 11, 2026

10:00 AM

SGA Chambers

- I. Call to Order- President Anna Leigh Rossi began the meeting at 10:02am.
- II. Roll Call (Senators, Proxies, & Visitors)- Members present and comprising a quorum were: Mr. Adrian Miller, Ms. Anna Leigh Rossi, Ms. Bretta Cagle, Ms. Catherine Martin, Ms. Emily Patterson, Ms. Erin Wittscheck, Ms. Hollon McCullar, Ms. Hope Buckley, Ms. Janet Jones, Mr. Jarrod Russell, Mr. Jeremy Martin, Mr. John LeMay, Ms. Mary Harber, Ms. Michele Aycock, Dr. Molly Mathis, and Ms. Salena Denton. Ms. Anna Hovater, Ms. Debbie Williams, Dr. Kathleen Richards, and Ms. Kari-Kay Cassady were absent with no proxies. Ms. Caroline Vance attended as proxy for Ms. Cala Flippo; Ms. Kelly Rutherford attended as proxy for Ms. Kendra White; Mr. Jeremy Martin attended as proxy for Ms. Megan Simmons.
- III. Approval of Agenda- Mr. Jeremy Martin made a motion to approve the agenda. Ms. Michele Aycock seconded and the motion carried.
- IV. Approval of Minutes- Ms. Janet Jones made a motion to approve the April 2026 minutes. Mr. Jeremy Martin seconded and the motion carried.
- V. Staff Senate President's Report-
 - a. President Anna Leigh Rossi shared information about the Staff Senate elections for the 2026-2029 term. All senators whose term ends in 2026 have been notified via email and Senators completing a first term and wishing to serve a second term must be elected. The vacancies for 2026-2029 Term for Senators are as follows: 2 in Academic Affairs, 2 in Student Affairs, 3 in Business and Financial Affairs, and 1 in Advancement. Regarding the election timeline, nominations open on May 11 and close on May 15. Interested candidates should email their Senator to notify them of their interest and include a short paragraph about their experience at UNA and why they'd be fit for the role. Elections will take place via Qualtrics form May 18-22 and successful candidates will be notified by May 27. Via an E-Business meeting in June, new officers will be elected for the Secretary and Vice President positions, and the term begins July 1 for newly elected Senators.
 - b. President Anna Leigh Rossi shared information about the Shared Governance Committee Vacancies. Staff Senators voted on the

candidates for committees with vacancies. Ms. Hope Buckley motioned to approve all candidates, and Dr. Molly Mathis seconded.

All candidates approved as listed below:

1. Artificial Intelligence: Brian Ford
2. Facilities and Infrastructure: Jarrod Russell
3. Food Services
 - i. International Affairs: Caroline Vance
 - ii. Housing and Residence Life: Rosemarie Carillo
4. Institutional Effectiveness: Dr. Kat Richards
5. Parking and Traffic: Candy Bishop
6. Strategic Budget and Planning: Jessie Lindley
7. Student Financial Services: Salena Denton

VI. Committee Reports

- a. Staff Attitude Survey- President Anna Leigh Rossi shared that the Staff Attitude Survey yielded 260 responses this year. Institutional Research will compile the results and assess those with Staff Senate and the VP over the Summer.
- b. Staff Merit- No report.
- c. Staff Visibility- Mr. Jeremy Martin shared that \$398 was spent for Chubby Hubby [Ice Cream Truck] at the April 30th Staff and Faculty appreciation event. Payment requisition is in progress, and Staff Senate will be splitting the cost with Faculty Senate. In other Staff Visibility news, Staff Visibility Committee will be seeking a new chair as Ms. Megan Simmons will be rotating off Senate next year. Ms. Hope Buckley expressed interest in the position.
- d. Distinguished Staff Employee of the Year- Vice President Bretta Cagle shared that Dr. Molly Mathis has received this year's Distinguished Staff Employee of the Year Award.
- e. Staff Affairs- Vice President Bretta Cagle stated that HR is working on updated guidance for search committees based on the recent updates, and that HR should be sending those out soon.

VII. Unfinished Business- None

VIII. New Business- None

IX. Discussion- Senators discussed possible suggestions for ways to encourage constituents to take part in the Staff Senate process. President Anna Leigh Rossi mentioned potentially having Senators meet with their constituent groups at the start of the academic year in an effort to get to know constituents and increase interaction with the Senate. Ms. Caroline Vance

also suggested a general list of potential topics constituents could bring to Senators so they are more comfortable and better informed about what they can take to their Senator [Staff Visibility].

- X. Announcements- The Summer Staff Senate schedule will be conducted via E-Business.
- XI. Adjournment- The meeting was adjourned at 10:39am.

