



## Miss UNA Appearance Request

Name of Engagement:\_\_\_\_\_ Date:\_\_\_\_\_

Name of Contact:\_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Location: (City)\_\_\_\_\_ (Venue)\_\_\_\_\_

Appearance Start Time:\_\_\_\_\_ Appearance End Time:\_\_\_\_\_

Requested Arrival Time: \_\_\_\_\_

Type of Engagement (Check all that apply): ☐Pageant ☐School/Educational ☐Ceremony ☐Fundraiser

Type of Appearance (Check all that apply): ☐ Emcee ☐ Judge ☐ Classroom Visit/School Presentation  
☐Present an award(s) ☐Ribbon Cutting ☐Model ☐Meet and Greet/Photo Op ☐Talent Performance  
(may require availability of a piano and/or sound system)

Describe the appearance activity schedule for Miss UNA:\_\_\_\_\_

\_\_\_\_\_

List any title sponsors:\_\_\_\_\_

\_\_\_\_\_

Is this a preliminary pageant for any national franchise? ☐yes ☐no

### Honorarium

Miss UNA never expects compensation for appearances such as classroom visits, school presentations, Assisted Living/Skilled Nursing visits, and any opportunity to promote her platform. These are part of her responsibilities as Miss University of North Alabama.

For events where she is asked to emcee, judge a pageant, model, provide entertainment, or promote or support a business or fundraiser in any way, we ask that you provide an honorarium for Miss UNA as these typically compete with her work schedule. You may use the guide below to determine minimum honorarium.

<b>Service/Educational Activities:</b> visits to classrooms, school assemblies, nursing facilities, child/adult daycare, etc.		<b>Support Activities:</b> Appearances for entertainment, fundraising, judging a pageant/program, emceeing, modeling, or promote a business		
Local (20mi radius)	Non-local	Local (20mi radius)	Local (20mi radius)	Non-local
Less than 1 hour appearance	Less than 1 hour appearance	Less than 1 hour appearance	Up to 4 hour appearance	Up to 4 hour appearance
Free!	Gift or Gas Card	\$20 or Gift Bag	\$50	\$75

I believe this activity falls into the ☐Service/Educational ☐Support ☐ I am not sure what activity this falls in to ☐This falls in to a support activity but may not be able to support an honorarium.

I certify that the information above is accurate to the best of my ability. \_\_\_\_\_  
Signature Date

*Please note that Miss UNA will always be accompanied by a staff travel companion who will help coordinate the details of the appearance with Miss UNA and her director. Miss UNA reserves the right to cancel or leave at any time before or after making her appearance should she and Miss UNA staff feel the activity above was misrepresented, is vulgar, or otherwise violates the values of the Miss UNA, Miss Alabama, or Miss America Pageant.*

**For questions:** UNA Student Engagement 256-765-4248 (Tyler Thompson) **Return this form** via email: [tthompson@una.edu](mailto:tthompson@una.edu), mail: One Harrison Plaza, UNA Box 5033 Florence, AL 35632, fax: 256-765-4904