

University of North Alabama  
Office of Student Conduct  
Transfer Student Discipline Record Release Form

***This form must be on file in the UNA Office of Student Conduct by the deadlines dates established for the first semester of your enrollment.***

**Student Section:** Complete this section and deliver to the Dean of Students (or Chief Student Conduct Officer) at the last college(s) you attended within the last five (5) years, or are currently attending.  
**Forms submitted by the Registrar will not be accepted.**

\_\_\_\_\_  
*Printed Full Name of Student*

\_\_\_\_\_  
*Date*

Initial if you plan to  
participate in UNA  
Varsity Athletics  
\_\_\_\_\_

I hereby authorize the Dean of Students (or Chief Student Conduct Officer) to complete this form and submit to the Office of Student Conduct at the University of North Alabama.

Please indicate  
entering semester  
term/year  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Student*

\_\_\_\_\_  
*Social Security Number*

**Dean of Students Section:** Please complete as accurately as possible and return to the address below. **If yes to any of the questions 3 through 7, please explain on a separate sheet.**

- |    |  |     |    |
|----|--|-----|----|
| 1. | Has the student been enrolled at your institution at any time?   | Yes | No |
| 2. | Is the student eligible to re-enroll?  | Yes | No |
| 3. | Has the student received official disciplinary action from your university/college?  | Yes | No |
| 4. | Has the student been arrested, charged, or convicted of a criminal offense or been involved in the use, purchase, or distribution of alcoholic beverages or drugs? | Yes | No |
| 5. | Has the student been found in possession of illegal firearms and/or weapons?   | Yes | No |
| 6. | Has the student exhibited behavior that would hinder typical social interaction?   | Yes | No |
| 7. | If not stated above, is there any reason why the student should not be admitted?   | Yes | No |

\_\_\_\_\_  
*Name (please print)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Institution*

**Please Mail to:** University of North Alabama  
Office of Student Conduct  
One Harrison Plaza, UNA Box 5243  
Florence, AL 35632-0001

Please submit the completed form via e-mail to [transferwaiver@una.edu](mailto:transferwaiver@una.edu). A hard copy may be returned to the address listed above. If any questions, please contact our office at (256) 765-5012. ***\*The University of North Alabama reserves the right to deny admission to a student based on the information received from other institutions.***