

GPA CALCULATION

Here are simple steps to calculate your GPA.

1. Begin by drawing off 5 columns on a sheet of paper.
2. List all of your courses in Column 1.
3. Write down the letter grade you expect to receive or have received in Column 2.
4. Enter the letter grade value in Column 3. This grade value is per credit hour that the course is worth.
A = 4, B = 3, C = 2, D = 1, F = 0
5. Enter the course credit hours in Column 4. These may be found in your schedule of classes or course descriptions in your catalog.
6. Multiply the line items in Column 3 by the line items in Column 4. These are your quality points for Column 5. [Multiply because the letter grade value is based on one credit hour. If the course is a 3 credit hour course and a grade of "B" is earned, then 9 quality points are earned. (3 point grade value for a "B" x 3 credit hour course = 9 quality points)].
7. Sum up credit hours in Column 4.
8. Sum up quality points in Column 5.
9. Divide the number of quality points by the credit hours to get your GPA.

EXAMPLE:

Name of Course	Letter Grade	Letter Grade Value	Credit Hours for Course	Quality Points
EN 111	B	3	3	9
HI 201	C	2	3	6
CS 110	C	2	3	6
GE 111	B	3	4	12
PE 106	A	4	1	4
TOTALS			14	37
CALCULATIONS			37/14 = 2.64 GPA	

YOUR GPA CALCULATIONS:

Name of Course	Letter Grade	Letter Grade Value	Credit Hours for Course	Quality Points
TOTALS				
CALCULATIONS				