



SEXUAL MISCONDUCT RESOURCE AND RESPONSE CARD

Prohibited Conduct

- Dating Violence
- Domestic Violence
- Stalking
- Sexual Assault
- Gender-Based Harassment
- Sexual Harassment
- Sexual Exploitation
- Discrimination based on sex, sexual orientation, gender identity, gender expression and/or related retaliation

If someone tells you they have experienced a form of prohibited conduct:

WHAT TO DO:

1. If someone tells you they have experienced a form of prohibited conduct, first, offer them support, listen to them and encourage them to seek help and counseling as soon as possible.
2. If the individual's safety is an immediate concern, call 911 or contact the UNA Police Department at 256-765-4357.
3. Explain that the Office of Title IX is a place on campus that can help the person in various ways. Let the person know that you will make a report to Title IX, but that you can also help them to contact Title IX right away.
4. Tear this card at the perforation. Keep this half for your information, and provide the other half to the reporting party.
5. Report the incident to the Title IX Coordinator by using the online reporting form at una.edu/titleix.
6. Remember, it is not your job to investigate or find out exactly what happened. Allow the Office of Title IX to conduct an investigation, if one is requested.

KEEP

If you have experienced a form of prohibited conduct:

WHAT TO KNOW:

- You are in control.
- You have the right to choose whom you will talk to, what resources you will use, what you will say and when you will say it.
- If you choose to share your experience, your disclosure will be taken seriously and you will be treated with dignity and respect.
- The University will respond promptly and effectively to reports of Prohibited Conduct and will take appropriate action to prevent its occurrence, correct and address its effects, provide supportive measures regardless of any investigation, and, when warranted, issue discipline for violations of the Sexual Misconduct Policy.
- A report to Title IX, in most cases, does not automatically initiate a Title IX Investigation.
- Anything you share with the Office of Title IX will be kept private and shared only with those who "need to know."
- You will be protected from retaliation. UNA does not tolerate acts of retaliation against anyone filing a complaint or participating in an investigation.

TEAR HERE

ACTIONS TO CONSIDER:

- Go somewhere you feel safe.
- Speak confidentially to a counselor or other confidential resource
- Seek supportive measures and discover your options, including filing a formal complaint, with the Office of Title IX.
- Supportive measures are available even without filing a formal complaint.
- Report to Law Enforcement.
- Seek medical attention.
- Seek a sexual assault forensic exam within 72 hours.

OPTIONS:

- You have many resources available to you at UNA and in the community.
- You have the right to report to the University to initiate a University investigation. Contact the Title IX Coordinator at 256-765-4223 or titleix@una.edu.
- You have the right to report to local law enforcement to initiate a criminal process.

GIVE

RESOURCE CARD

CAMPUS RESOURCES:

Office of Title IX

GUC 202 • 256-765-4223

una.edu/titleix • titleix@una.edu

University Police Department

Basement of Keller Hall • 256-765-4357

una.edu/police • In an emergency, dial 9-1-1

Student Counseling Services (Confidential)

1st Floor of Rice Hall • 256-765-5215

una.edu/counseling

University Health Services (Confidential)

416 N. Seminary St. • 256-765-4328

una.edu/healthservices

Mitchell-West Center for Social Inclusion (Confidential)

1st Floor of Rice Hall • 256-765-5158

una.edu/socialinclusion

Center for Women's Studies (Confidential)

2nd Floor of Rice Hall • 256-765-6198

una.edu/womensstudies

COMMUNITY RESOURCES:

In an emergency, dial 911

One Place of the Shoals

256-284-7600 or 256-284-7600 (hotline)

Safe Place Domestic Violence Help

256-767-6210 or 1-800-550-9215 (hotline)

Crisis Services of North Alabama

256-716-1000

North Alabama Medical Center

1701 Veterans Drive, Florence, AL

256-629-1000

GIVE



TITLE IX

RESPONSE CARD

WHAT SHOULD I SAY?

"Thank you for sharing with me. Please know you are not at fault. UNA has a Title IX Office that specializes in responding to what you've experienced and they are here to help. As a mandated reporter, I am required to report this to our Title IX Coordinator so that they can provide you with the best resources, on and off-campus. If you'd like, we can try to contact their office right now together. Even though I am making a report, you can decide what happens next. You can choose to talk with Title IX or not and may have the option to file a formal complaint with their office. You also have the right to make a report to the police department. If you choose to make a report, retaliation for reporting is prohibited at UNA. We also have confidential resources on-campus, like Student Counseling Services. What can I do to support you right now?"

HOW DO I MAKE A REPORT?

Any person may report an incident of prohibited conduct to the Title IX Coordinator. Preferably, reports will be made using the online reporting form at una.edu/titleix.

Email: titleix@una.edu

Phone: 256-765-4223

Online: www.una.edu/titleix

Mail: UNA Box 5023
Florence, AL 35632

WHO NEEDS TO REPORT?

All UNA employees that are not considered a confidential resource are considered Mandated Reporters. This means that all UNA employees are required to report potential incidents of sexual misconduct or other Prohibited Conduct to the Title IX Coordinator as soon as practical.

WHY DO I NEED TO REPORT?

- To ensure that the reporting party has access to all available resources on- and off-campus.
- To ensure that the reporting party is aware of all of their reporting options and rights that are available to them.
- To identify and address and trends or systemic problems across campus.
- To help identify misconduct occurring in our community.
- To keep our campus safe.

WHAT HAPPENS NEXT?

After a report is submitted, the Office of Title IX will reach out to the parties to inform them of their rights, resources, and option to request supportive measures.

KEEP