PARKING TICKET APPEALS

IF YOU FEEL THAT YOU WERE ISSUED A PARKING TICKET IN ERROR OR THAT EXTENUATING CIRCUMSTANCES EXISTED YOU MAY FILE AN APPEAL WITH THE PARKING & TRAFFIC COMMITTEE.

★ READ ALL INFORMATION BEFORE SUBMITTING AN APPEAL

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- APPEAL INFORMATION – PG. 2
- APPEAL RESTRICTIONS – PG. 3
- APPEAL: FINAL DECISION – PG. 4

TRANSPORTATION SERVICES
256.765.4853
EMAIL: transportation@una.edu
WEB: www.una.edu/transportation
APPEAL INFORMATION

• All appeals must be submitted from our Parking Portal at www.una.ops-com.com

• The University of North Alabama parking tickets may be appealed within ten (10) days from the date of issuance.

• Submission of an appeal against the ticket will waive the option for the discounted amount in the event your ticket is upheld.

• Appeal should provide details of extenuating circumstances and must show merit.

• The Parking & Traffic Committee will consider your ticket history when making its decision.

• You will be notified of the Parking & Traffic Committees final decision within 21 days of your appeal.

• Committee will vote for appeal to be Upheld, Reduced, or Canceled; with majority decision.
APPEAL RESTRICTIONS:
APPEALS WILL NOT BE CONSIDERED FOR THE FOLLOWING REASONS

• Fire Lane Violation
• Handicap Space Violation
• Lack of knowledge of the University Parking Regulations or Guidelines
  • “I didn’t know” or “No one told me”
• Inability to find a proper or convenient parking space
• Other vehicles were improperly parked – or – “No one else got a ticket”
• Late to class or appointment
• Financial Hardship caused by fine
• Inclement weather
• Disagreement with parking regulations
• Appeals submitted after 10 days of issuance.
APPEAL: FINAL DECISION

- All Appeals Committee decisions are final!
  - You will be notified of the decision of the Parking Committee within 21 days of your appeal.
- If the Committee majority votes to **CANCEL** your ticket, the citation(s) appealed will be voided and you will be notified by email.
- If the Committee majority votes to **UPHOLD** your ticket, you will be notified by email and the citation(s) must be paid in full.
- If the Committee majority votes to **REDUCE** your ticket, you will be notified of the reduced amount by email.

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