



VA RULES AND REGULATIONS

It is your responsibility to comply with all appropriate regulations

- **Withdrawals or non-attendance grades will result in over payment of benefits. VA will demand repayment before any future benefits are awarded.**
- Enrollment verification is required the last day of each month by web or phone:
Web: **www.gibill.va.gov** Phone: **1-877-823-2378**
Note: Dependents' Ch. 35, Post 9/11 Ch.33, and Voc Rehab Ch. 31 Recipients are exempt from this verification requirement.
- VA will pay ½ housing allowance (average national rate) for internet courses but will not pay housing allowance for active duty personnel or their spouses who receive BAH.
- A grade point deficit that results in academic dismissal will suspend payment of V.A. Benefits.
- This office will notify the V.A. of any (Unsatisfactory) grades. These grades will reduce or terminate your benefits.
- **Do not repeat ANY** course for which you have already received credit with a C or above, or any course **not included** on your Plan of Study.
- Course registration will be monitored each semester after Drop/Add Period
- Withdrawal (all courses) during a term, except in mitigating cases as approved by the V.A. will result in retroactive termination of benefits, effective the beginning of the term of withdrawal.
- If you drop to part-time after the term has started, the reduction in V. A. benefits will reduce your benefits retroactively to the beginning of the term.
- Graduate students can be certified for courses at the undergraduate level only if the courses are required for the degree program.
- Students are required to meet the minimum cumulative grade point average for their academic program.
- A course schedule must be turned in to the VA Specialist located in the Registrar's Office each semester.
- **The UNA V.A. Coordinator must be notified of any of the following changes:**
 - Change of program major
 - Change of dates of attendance
 - Change in course load (reduction or increase that will affect pay status)
 - Withdrawal (all courses)