



UNIVERSITY of NORTH ALABAMA
 Office of Admissions, UNA Box 5011
 Florence, Alabama 35632-0001
 (256) 765-4608

FOR OFFICE USE ONLY

Code _____
 Major-1 _____
 Major-2 _____
 Adviser _____

APPLICATION FOR ADMISSION TO GRADUATE SCHOOL

(See programs of study on reverse side.)
 Please read reverse side for important instructions and information **before** completing application.

Indicate semester or term for which you are applying: FALL SPRING SUMMER Year _____
 Indicate status: Beginning Graduate Student Former UNA Graduate Student Transfer Graduate Student Transient Graduate Student

P Social Security Number _____ - _____ - _____ Sex: Male Female

E Legal Name _____
Last First Middle

R Address _____
Street or Box City COUNTY State Zip Code

S Other name(s) in which permanent record or transcripts may be listed: _____

O Home Phone (_____) _____ Business Phone (_____) _____ E-mail _____

N Date of Birth _____ / _____ / _____ City / State of Birth _____ , _____
month date year City State

A Country of Citizenship _____
 If other than U.S., for what type visa do you plan to apply (or do you now hold)?
 F-1 F-2 J-1 Other (please specify) _____

L Resident of Alabama: Yes, how long? Yrs./Mos. _____ . No. Employed in Alabama? Yes, how long? Yrs./Mos. _____ . No.

O P T I O N A L

THIS INFORMATION IS VOLUNTARY AND WILL NOT BE USED IN A DISCRIMINATORY MANNER.

Present employer /Position held _____ How long? _____

Ethnic Group
 1. Black Non-Hispanic 3. Asian or Pacific Islander 5. White Non-Hispanic
 2. American Indian or Alaskan Native 4. Hispanic 6. Nonresident Alien

Emergency Contact _____ Phone (_____) _____

E Previous Degree Earned: _____ Major(s): _____ Minor (if applicable): _____
 Are you currently enrolled at another institution? Yes; No. If YES, what will be your last date of attendance? _____
 If transferring, are you eligible to return to your last institution? Yes; No (attach explanation).

D **If you are applying for admission to the COLLEGE OF ARTS AND SCIENCES, please answer the following:**
 check one: I wish to pursue a Master's degree. Proposed Master's Major: _____
 I wish to take graduate arts and sciences classes as an **unclassified**, non-degree seeking student.
 check one: I have taken the GRE or MAT in _____ (year), and have requested that scores be sent to UNA.
 I have not taken the GRE or MAT but plan to on _____ (date).

U **If you are applying for admission to the COLLEGE OF BUSINESS, please answer the following:**
 check one: I wish to pursue an MBA degree.
 I wish to pursue an MBA degree--Accounting Option.
 I wish to pursue an MBA degree--Executive Option. I have at least _____ years of responsible work experience.
 I wish to pursue an MBA degree--New Venture Management Option.
 I wish to take graduate business classes as an **unclassified**, non-degree seeking student.
 check one: I have taken the GMAT in _____ (date), and have requested that scores be sent to UNA.
 I have not taken the GMAT but plan to on _____ (date).

A **If you are applying for admission to the COLLEGE OF EDUCATION, please answer the following:**
 check one: I wish to pursue a Master's degree. Proposed Master's Major: _____
 I wish to pursue an EDS degree in Educational Administration.
 I have a Master's degree. I wish to be a **special** student working on an additional certification in _____
 I wish to take graduate education classes as an **unclassified**, non-degree seeking student.
 check one: I have taken the GRE or MAT in _____ (year), and have requested that scores be sent to UNA.
 I have not taken the GRE or MAT but plan to on _____ (date).
 check one: I have a teacher's certificate. (Please attach a photocopy)
 I **do not** have a teacher's certificate.

COLLEGE ATTENDANCE RECORD
 List all colleges attended, including UNA. (Attach additional sheets if necessary. Failure to report all colleges attended may result in dismissal.)

NAME OF INSTITUTION	CITY and STATE	DEGREE EARNED	DATES ATTENDED	
			From	To

UNA MUST receive all transcripts from each institution of higher learning which you have attended.
 Please request that these transcripts be mailed to the UNA address above.

I certify that all answers I have given on this application are complete and accurate to the best of my knowledge. I understand that admission to graduate study does not imply acceptance as a candidate for an advanced degree. I understand that any misrepresentation of facts on this application will be cause for refusal of admission, cancellation of admission, or suspension from the university.

Date _____ Signature _____
 UNA is an equal opportunity / equal access institution (Full, legal name)

INSTRUCTIONS AND INFORMATION for GRADUATE STUDY APPLICANTS

Please read before completing application form.

Please read the following and refer to it as needed to complete your application accurately. Verify completion of all information requested, sign and return to the **Director of Admissions, UNA Box 5011, University of North Alabama, Florence, AL 35632-0001**. Please include a \$25.00 Application/Processing Fee. For additional information call (256) 765-4608.

ADMISSION REQUIREMENTS: Official transcripts must be sent directly to the UNA Office of Admissions from each institution you have attended, including junior colleges and post-graduate institutions. An official GRE or MAT score report is required for admission into the Non-School-Based Counseling and the Fifth-Year Alternative Program in the College of Education. Consult the UNA Graduate Bulletin regarding minimum score requirements for these programs. Admission to teacher education programs also requires that you provide a photocopy of each teacher's certificate currently held and, if applicable, verification of full-time teaching experience from employing superintendent. Admission will be delayed until official transcripts and copies of current teacher certification have been received.

ENTRANCE EXAMINATIONS: Applicants for an MBA are required to take the Graduate Management Admissions Test (GMAT). Applicants for majors in education must take the Graduate Record Examination (GRE) or the Millier Analogies Test (MAT). Test scores on all parts of the exam are required on the GRE. The MAT may be scheduled through the UNA College of Education, Box 5031, 548 Stevens Hall, (256) 765-4252. Information about other tests is available through the UNA Student Development Center, UNA Box 5008, 202 Guillot University Center, (256) 765-4213.

DEGREE-SEEKING APPLICANTS: You should state on the application the Master's program of study for which you are applying. Approved Programs of Study are listed below. Consult the **GRADUATE STUDIES BULLETIN** for prerequisites and descriptions. **NOTE:** Students enrolled to update a teacher's certificate are classified as degree-seeking students if that work may also apply toward a Master of Arts in Education degree.

UNCLASSIFIED (Non-Degree Seeking) APPLICANTS: Unclassified status means you are not working toward a specific degree and are not desiring admission into a specific program or area of certification. The university can give no assurance that work while in unclassified status may subsequently be applied to a degree or certification program or be transferable to another institution.

SPECIAL (Non-Degree, Teacher Certification) APPLICANTS: Applicants desiring *additional certification* at the *same* level of their current graduate degree are classified as special students. You should state the additional endorsement or certification that you seek.

TRANSIENT APPLICANTS: Transient students must be in good standing in a graduate program at another institution and be approved to take coursework at UNA for transfer back to the parent institution. Official transcripts are not required, but the dean at the parent institution must verify in writing that the student is in good standing. Please indicate your level of study and major program of study on the application.

INTERNATIONAL STUDENT APPLICANTS: All previously stated requirements apply in addition to special requirements for international students. Consult the **GRADUATE STUDIES BULLETIN** for additional admissions requirements and procedures.

Admission into the Graduate Study Program is valid for two years.

However, if you complete your master's degree program and wish to take additional graduate work, you must file a new application in the Office of Admissions, Room 122, Bibb Graves Hall.

UNA GRADUATE PROGRAMS OF STUDY

• • • COLLEGE OF EDUCATION • • •

MASTER of ARTS in EDUCATION DEGREE

Elementary Education (K-6)
Secondary Education (6-12)
Biology
Business and Office Education
Chemistry
English / Language Arts
General Science
Geography
History
Mathematics
Mathematics/Computer Science
Physics
Political Science
Social Science
P-12 Programs
Counseling
Instrumental Music
Vocal/Chorus Music
Physical Education
Education Administration

Special Education Collaborative (K-6)
Special Education Collaborative (6-12)
Special Education Collaborative (K-12)
Fifth-Year Alternative Program
Secondary (6-12)
Biology
Business and Office
Chemistry
English / Language Arts
General Science
History
Mathematics
Mathematics/Computer Science
Social Science
P-12 Programs
Music, Instrumental
Music, Vocal/Choral
Physical Education

MASTER OF ARTS

Non-School-Based Counseling, Community
Non-School-Based Teaching, HPER (Health, Physical Education
and Recreation)

EDUCATION SPECIALIST DEGREE

Educational Administration

• • • COLLEGE OF BUSINESS • • •

MASTER'S DEGREE

Master of Business Administration

• COLLEGE OF ARTS & SCIENCES •

Master of Arts in English
Master of Science in Criminal Justice

STATEMENT OF NONDISCRIMINATION It is the policy of the University of North Alabama to afford equal opportunities in education and in employment to qualified persons regardless of age, color, creed, disability, national origin, race, religion, or sex, in accordance with all laws, including Title IX of Education Amendments of 1972, Title VII of the Civil Rights Act of 1973, Americans with Disabilities Act, Civil Rights Act of 1991, and Executive Order 11246. The coordinators for nondiscrimination policies are for students, Dr. Thomas M. Lovett, Vice President for Student Affairs and University Counsel, Room 217, Bibb Graves Hall or telephone 256-765-4235 and for employees, Mr. Robert Steen, Director of Human Resources and Affirmative Action, Room 222, Bibb Graves Hall or telephone 256-765-4291.